

January 18, 2011 BMGT monthly meeting notes

Carol, Anthonie, Dan, Tony, Sandy, Sharon, & Mick

SOCMA has withdrawn sponsorship of the Industrial Chemistry Award. The \$5,000 honorarium will be paid by ACS this year. To secure a new sponsor we might want to contact some companies in the private sector or approach groups like ACC (American Chemistry Council) or SCI (Society of Chemical Industry). Janet as Awards Chair has been chosen to identify possible co-sponsors or turn it over to ACS. Angela Ashton has expressed interest in helping us with fund raising. Dan will contact her soon.

We have decided to switch web hosting services from World Design to the Webs.com offered free of charge by ACS. Jared has been asked to read over the contract to verify that we need only give World Design written notice of our intention to terminate the contract. We will continue the service for the first quarter of 2011 and April 1<sup>st</sup> will launch our new site. Carol will create the site from the template offered by Webs.com and will continue as web master for the site. We also need to renew our domain name. Sharon will send Sandy the renewal notice that was received and he will renew it before the March 5<sup>th</sup> expiration.

The programming for the Anaheim and Denver meetings is on track. Dan and Mick will be discussing things regarding programming off-line.

BMGT has decided to adopt the operational philosophy of programming social and networking events only if there is enough money in the budget to do so or a co-sponsor has agreed to provide funding for the event. Program Chairs will have the responsibility of monitoring the money being spent and will coordinate with Sandy on expenditures.

Formal acknowledgements will be sent (or have already) to the companies that contributed funds last year. Dan has written letters and Mick has the letterhead for the letters. Dan will send the letters to Mick and Mick will send both to Carol.

Carol, Jared, Sandy, Dan, and Mick need training for the ACS reporting that must be done in the new FORMS system.

Sharon is going to Anaheim.

Action items created:

- Janet will either identify new sponsors for the Industrial Chemistry Award or determine it should be turned over to ACS
- Sharon will send domain name registration to Sandy
- Sandy will renew domain names
- Dan will send letters written to contributors to Mick
- Mick will send letterhead and letters to Carol
- Appropriate Committee members will train on FORMS system before reports to ACS are due