

# **ACS BMGT Extended Executive Committee**

## **Meeting Minutes**

July 19, 2011

### **I. Call to order**

The regular meeting of the **ACS BMGT Extended Executive Committee** at **12:00 PM (EDT)** on **July 19, 2011** via **teleconference**.

### **II. Roll call**

The following persons participated: Carol Duane, Angela Ashton, Janet Bryant, Sharon Wilkerson, Sandy Durrell, Tony Brazzale

### **III. Approval of minutes from last meeting**

Carol moved that the May 17<sup>th</sup> meeting minutes be approved, Sandy seconded.

### **IV. Open issues**

#### **A. Treasurers Report**

Sandy has been paying things as they come in. He has still not received the invoice from ACS for the Anaheim meeting.

#### **B. CEC Update**

The entrepreneur training pilot program was run at NORM (Northwest Regional Meeting) on June 27. It went very well and Janet feels we learned some valuable lessons. The CEC members will have a conference call this month and a meeting in Denver at the National meeting. The CEC is keeping communication lines open with ACS and with Madeleine Jacobs' office.

The first full program will take place at SWRM (Southwest Regional Meeting) in Austin, Texas in November.

#### **C. Denver Programming**

The programming is under control. The joint collaboration between CHAL and BMGT is wonderful. The joint BMGT/CHAL program, Chemistry Plus Business, on Monday will be recorded. The Whalen award address will be Sunday and the award presentation and

reception will be Monday at the joint BMGT/CHAL reception from 5-8. BASF is also contributing to this reception.

BMGT has been nominated for a ChemLuminary award. Anthonie will accept as he was Chair during the activities that garnered the nomination. If he is not able to attend, Carol will accept as current Division Chair. Carol, Janet, and Sharon will attend the awards ceremony Tuesday August 30, 8 pm at the Sheraton Denver Downtown. Dan and Mick will create the poster for the award.

D. Whalen Award

Carol and Janet will be creating the press release for Tony to distribute. The release will be included in the newsletter and on the website.

E. Vertical Response

Tony has set up a VR account through (?) that is free to non-profit organizations. We will have e-mail blast capabilities. Tony is going to get comfortable with procedures then pass on the info to Sharon so she can make announcements to our members.

F. Signage and handouts

Tony will be creating the signage and handouts for the programming. He is investigating a printing option that is more economical than FedEx/Kinkos. He will create the handouts from the abstracts and the roadmap. Sharon will be creating the roadmap by the end of this week and the signage, handouts, press release should be done by next Friday, July 29<sup>th</sup>.

G. Corporate Associates

CA has asked us to co-sponsor a careers symposium with them at the San Diego meeting. Janet/Mick will be meeting with them in Denver re CEC's entrepreneurial training initiatives.

H. Industrial Chemistry Award

I & EC was not aware that the ICA winner organizes the technical symposium when ACS approached them to co-sponsor this award. Mick has drafted a letter for Carol to send to Phil Savage, Chair of I & EC explaining the situation and counter-offering an equal footing of sponsorship and division of financial responsibility. Angela is still looking for corporate sponsors and she has spoken to Felicia Dixon(?) about the sponsorship. The Corporation Research Group at 3M could be interested in sponsoring.

I. Fellows nominations

Sandy Durrell, Ed Yokley, and Janet Bryant have been named ACS Fellows. The announcement will be made August 1<sup>st</sup> in C & EN.

J. Newsletter

The following items should be included in the Fall newsletter:

- Whalen award press release
- Fellows announcement
- CEC updates and workshops with times and places
- Roadmap
- Article on the water experiment with link to the video
- Special invitation to Reception

K. International Year of Chemistry

Tony and/or Mick should reply to Nancy McCormick-Pickett on BMGTs successful water experiment program as our contribution to IYC

L. Motions approved

Meeting minutes

**IV. Action Items**

- A. Carol and Janet will draft the Whalen Award press release. **Deadline July 29**
- B. Tony will create signage and handouts for symposia. **Deadline July 29**
- C. Sharon will create Roadmap. **Deadline July 22**
- D. Dan and Mick will create the poster for the ChemLuminary nomination.

**V. Adjournment**

Meeting was adjourned at **1:05 P.M.** EDT.

Minutes submitted by: Sharon Wilkerson

Minutes approved by:

10021284  
111710  
10881439  
031511