

# **ACS BMGT Extended Executive Committee**

## **Meeting Minutes**

November 15, 2011

**In attendance:** Carol Duane, Tony Brazzale, Dan Daly, Sandy Durrell, Sharon Wilkerson

### **Minutes of previous meetings**

Minutes from the 10/18/2011 meeting were approved as amended.

**Election Turnout** – Tony reported the response to the electronic ballots for the 2011 elections was almost 17%. This does not represent the percentage who voted, just the percentage who opened the voting site and visited the voting page of the website. Sharon needs to mail the ballots of the members whose e-mails bounced from the election e-mail.

### **CEC activities –**

1. Dan reported that Janet Bryant and Mukund Chorgade need to formalize their visions of the sub-committees of the CEC that they chair.
2. Dan will be collaborating with COMSCI and SCHB for the next round of the BIZ-Plan competition. The biotech respondents were not as plentiful as expected. NCIIA has a program for chemistry students who write business plans. Dan is meeting with them tomorrow to discuss a collaboration.

**Newsletter Additions** – The announcement of the revised by-laws to be added to the newsletter.

### **Action item –**

Announce revision of by-laws in the newsletter - Dan

**Treasurer's report** – Sandy sent the 2011 budget spreadsheet via email prior to the meeting for reference and asked for input for the 2012 proposed budget plan. The Exec. Comm. needs to give Sandy input on allocation categories for the 2012 budget by **December 1<sup>st</sup>**. Any planned expenditures should be given to Sandy also.

### **Action item –**

Send budget input and planned expenditures to Sandy. – Everyone  
Provide budget input to Sandy before December 1. – Everyone

**WARM 2012 Financial support** – Carol will need better justification for supporting WARM.

### **San Diego Programming**

1. Dan will follow up with Mick.
2. Carol would like recommendations to fill the panel for *Chemistry at the Interfaces : Careers in Chemistry Outside the Lab*.
3. I & EC has arranged an award luncheon as well as a banquet and presentation without consulting us.

**Action item** –  
Follow up with Mick - Dan

**Reciprocal Marketing** – Sharon will ask Troy what BMGT policy has been regarding reciprocal marketing.

**Action item** –  
Ask Troy about reciprocal marketing by BMGT – Sharon

**New Business** – Tony has convinced ???? to present in Florida and will write up a collaboration contract between him and BMGT.

#### **Old Business**

1. BASF requested corrections to the invoice Sandy sent to them. It appears they will be paying soon.
2. Sharon purchased a new printer to replace the BMGT printer that will no longer print.