

7/17/12

BMGT Monthly meeting

Sharon Wilkerson, Janet Bryant, Sandy Durrell, Carol Duane, Tony Brazzale, Mick Hurrey

## **Correspondence**

ComSci has two openings for division representative. Nominee's names must be e-mailed to Flint Lewis by October 12<sup>th</sup>, 2012.

The annual report by DAC was brief. The need to update our strategic plan and questions about our financial situation were the only issues. The strategic plan will need to be updated in a year or two. Mick will answer the questions raised by DAC.

The COLL division is considering changing their name. BMGT has no issue with this.

National Awards Committee is seeking input from all members on how to improve the awards process and better publicize all national ACS awards, sponsors and recipients. Suggestions must be received by Felicia Dixon by September 28<sup>th</sup>, 2012.

The Division report card claimed our annual fiscal report forms were not complete. To the best of our knowledge the forms were completed for '09, '10, and '11 without issue. Mick will contact DAC to find out what was not completed.

Thematic programming for 2015 was discussed.

PacifiChem 2015 will be held in Hawaii.

## **Committee Reports**

### **Programming**

Philadelphia Roadmap draft has been sent to the Exec. Committee for review and revision. Tony has enough information for the press release for Nance Dicciani and plans to release it Tuesday July 24<sup>th</sup>.

The Whalen award reception will immediately follow the symposium. It will be at the Marriott(?). Mick will follow up with Dan on the rooms.

### **Newsletter**

Publish date for the Newsletter is July for the August meeting. Mick and Janet owe Dan councilors notes from San Diego meeting and Mick will provide content for the Chair column.

### **M3 Update**

BMGT made \$3,800 from the M3 conference. After administrative fees the total income was approximately \$15,000 which BMGT will hold for future conferences. We may invest this in low risk ventures, such as interest bearing bonds. Rudy Baum of C&EN is putting a recap of the conference in C&EN. The online edition of the magazine will feature pictures from the conference.

### **Awards – Janet Bryant**

4 nominees have been submitted to ACS for fellows. One candidate will be named an ACS fellow. Announcements will be made July 24<sup>th</sup>.

The certificate for the Whalen award has been approved and sent to C. Forbes to be assembled into the shadowbox award.

Mick has been invited to the G & A breakfast, they will be discussing how to increase the diversity of award nominees.

Angela is working on the funding for the award.

### **Membership**

Tony will teach Dan, Angela, Mick, and Sharon how to use the vertical response software to send e-mails blasts. Tony will use upcoming e-mail blasts to teach this.

ACS can run surveys of our members and will compile the results for us. This will be useful for Dan and Tony.

### **Fall Elections**

Executive Committee positions that are up for election this fall. Members to fill some of these positions need to be discussed at the business meeting.

Secretary

Chair Elect

Councilor (Mick Hurrey)

Alternate Councilor (Bernard Gordon III)

### **Treasurer**

Sandy reports so far we are staying within the budget we had set for this year. We have not received any grants this year, although we have applied for 2 separate grants. San Diego has been paid off and the Division bank balance is around \$60,000.

### **Action Items**

Mick – Contact DAC to answer review findings and for resolution of Division report financial information missing

Mick – Follow up with Dan on the room assignments for the business meeting and reception.

Tony – Teach Dan et. all to use the e-mail blast software when press release, roadmap, and newsletter are blasted.

Janet and Mick – Councilor talking points from San Diego meeting to Dan for newsletter

Mick – Draft content for the Chair's column in the newsletter.

Janet and Dan - Work with Angela to secure funding for the Whalen Award Reception

Carol – Review website and make a list of updates required.

Carol – F/U with Dan on Member Survey template and capability provided by Member Communities.