

BMGT Executive Committee Meeting December 16, 2014, draft minutes

Attendees: Dan, Lissa, Richard, Janet, Carol, Sharon, Mick, Tara

Review Minutes from November's meeting, Janet moved, Sharon seconded a motion to approve the minutes as submitted. These were approved unanimously.

Agenda: Year End Committee Reports

Prof Development & Training

Outcome: the go to source for professional development & training for business focused professionals in the industrial chemical enterprise.

Networking

Outcome: key gathering point for business focused professionals in the industrial chemical enterprise.

Advocacy

Outcome: stronger representation within the ACS of industrial members.

Organization Strength

Outcome: BMGT will be seen as the go to organization by ACS for interaction with industrial members.

- Prof Dev & Training (Janet). CIEC survey will go out in January 2015 for next steps.
- Networking (Mick). Ongoing relationship with IEB/POLY.
- Advocacy (Richard). A lot turned over to CIEC—more to come in 2015.
- Organization Strength (Nick). NA Idea to have a conference for chemical consultants to share that info with small/medium-sized businesses.
- Treasurer Update—Nick. NA
- Update on CIEC (Janet). Survey for industrial/entrepreneurial ACS members. Each of the CIEC membership groups will send to their members in January 2015. BMGT and global CIEC data will come back in February,
- Industrial Chemist Award (Mick + Janet). 2015 should be the last year for BMGT sponsorship of this biannual award. I&EC has not completed their portion of the switch (minutes of a meeting conferring the change). Mick will confer again with I&EC in Denver in March 2015 to get the contract re-drawn. Janet will prod also her I&EC contact. BMGT would get the Earl B. Barnes Business Mgmt award instead.
- BMGT's Denver National Meeting Programming (Janet/Kara) The symposium to support the Industrial Chemist Award in Denver 2015 has been established (prominent names in chemical catalysis)—agenda in the November 2014 minutes. \$5000 from Johnson-Mathey. Sponsorship funds have been requested of ORG, INORG and Catalysis.
- Plan to have the BMGT annual open meeting to be held in Boston. BMGT will also have to decide whether to give the Hank Whalen award in Boston. Deadline for programming in Boston pushed to the end of March 2015.
- Election Results (Lissa)—there were no write-in votes. 86 electronic votes and 1 mailed vote. Results were sent to national. Arlene Garrison has registered for the leadership conference in January 2015.
- Comments from Richard—confirmed with the committee that monthly teleconferences are the best for the most folks, the third Tuesday at noon. Richard will reach out to Kara regarding a time-frame that might work. BMGT might want to address the bylaws and/or a handbook in 2015 (last review in 2011). Richard will appoint/reappoint the Newsletter & membership chair (currently Angela), programming (currently Kara/Janet), CIEC rep. Treasurer needs to provide a budget for 2015 (Richard will remind Nick). Elections 2015: Treasurer/Chair-Elect, Councilor (Mick), Alternate Councilor (Bronco). Strategic Plan—retreat was in NOLA.
- AOB—none.
- ANB—the executive committee thanks Dan for his service as chair. He cycles into the Awards committee as the past-chair.

Meeting ended 12:44PM.

Minutes respectfully submitted, Lissa Dulany, Secretary, BMGT

Treasurer's update was received on January 2, 2015 and has been added:

Our checking account balance is \$75,198.74

Of that we have a reserve of \$14,025.89 for M3 funds (\$3,506.47 was transferred from the reserve into our general funds per the contract), and we have a reserve of \$7,024.47 for Praxair funds.

This leaves us with \$54,148.38 in unrestricted funds for the Division.

I am expecting to be billed at least \$3,355.00 for the catering charges for the Whalen reception (I haven't received an invoice for the August expenses yet).

This would leave us with about \$50,793.38 in unrestricted funds.