

BMGT Executive Committee Teleconference Agenda

Tuesday, February 16, 2016

12:00 noon (Eastern time)

- ❖ Meeting called to order at 12:02 PM by chair, Joe Stoner. Those in attendance included Joe Stoner, Lissa Dulany, Richard Cobb, Janet Bryant, Mick Hurrey, Lisa Balbes, Sharon Wilkerson, Dan Daly, Sid White. Carol Duane was in transit and could not attend.
- ❖ The minutes from January's teleconference were provided by the secretary (Lissa Dulany) for review. Lisa moved and Mick seconded that the minutes be approved. Passed unanimously.

FOLLOW-UP:

- 2015 BMGT Annual Report (R. Cobb)—thanks to Richard and Mick, done & submitted ☺
- Fall 2013 IPG: Janet noted that the final report was submitted 2-16-16 to DAC for the IPG "Implementation of Outreach and Engagement".
- Website (Lisa Balbes)—authorization done, new provider has the website. BMGT.org The Chair and secretary will also have access to the website. Domain was paid for 10 years. Lisa will contact ACS to point the ACS website to the new bmgmt.org site.
- BMGT Strategic Planning Retreat (Carol Duane)—attendees confirmed include Joe, Lissa, Carol, Janet, Dan, Mick (maybe), Richard (maybe), Bill Carroll. No: Dawn Mason, Sid White. Joe will provide the updated attendee list to Carol.
- Newsletter (Angela Ashton)—NA. Newsletter was sent out this AM to division members.
- Henry Whalen Award (R. Cobb) Kara, Sid, Dan, Richard met by teleconference to begin selection for 2016 (two candidates) using the rubric developed in the last cycle. Nominees will be officially solicited in odd years, award will be presented in even years.
- BMGT programming in 2016: (Dan Daly) January minutes has the summary of symposia.
 - San Diego National Meeting (spring)—BMGT will sponsor: Computers in Chemistry. BMGT will co-sponsor with Prof's Women in Innovation: Science and Technology
 - Philadelphia National Meeting (fall)—BMGT will co-sponsor with Donna Nelson re: Fracking; BMGT will co-sponsor with Rudy Baum, former editor of C&EN and the thematic chair of the MPPG for the Phil meeting re: Chemicals and Reproduction. BMGT will co-sponsor with Prof Women in Innovation: Science Policy and Government. BMGT will sponsor the Whalen award
 - Idea to do a symposium regarding needs and training for industrial employees in Phil—Dan will talk with Dan Libby re: PROF's plans for PHIL. Dan D has contacts in Phil.
 - 2017: next call in April will talk about symposia for 2017. Presidential themes in 2017 (SF): Energy and Sustainable Energy; (DC): Biological and -omics focus. MPPG: advanced techn materials & processes (SF); chemistry impact on global economies (DC).
 - Operations Manager (no to SD, yes to Phil). Luncheons (used for speakers): CMA/Mon; WCC/Tues; SCHB/multiple; I&EC/Tues in SD. No formal luncheon for speakers in SD is planned.
 - Henry Whalen Award Symposium and Reception. Chemical Heritage Foundation will be the location for the reception, Dan will follow up with CHF re: Tues evening.
- Other San Diego Activities, Corp Assoc (Mon morning & Joe), PROF (Henry Hill award and reception, Tues PM), SCHB— Dan will confirm CIEC member activities and meeting roadmap as soon as it's available this week.
- Regional Meetings (K. Allen) provided a written report.

BMGT Executive Committee Teleconference Agenda

Tuesday, February 16, 2016

12:00 noon (Eastern time)

2016 Northwest (June 26th – 29th in Anchorage, AK)—Janet is the BMGT on-point person for NORM 2016. Judy Giordan and Janet are invited speakers at the all-day business track symposium, coordinated with our colleagues in SCHB. The expo table has been procured (\$250). The blurb and BMGT logo for the website and the program book have already been sent to the NORM organizers and should soon be up on the NORM 2016 website.

2016 Southeast (October 23rd – 26th in Columbia, SC)—Academic/Industrial interface with Terry Say (& Ed Yokley and Lissa Dulany) as the BMGT on-point lead. (Joe will talk to Terry 2/16/16).

Plans for 2017 Regional meeting involvement are TBD.

Treasurer's Report (To be added to all upcoming meetings):

- 2016 Budget
 - Review of the Restatement of the Budget (M. Hurrey) Actuals vs budget in 2015 were cleaned up and are now in line with what was presented in the annual report. 2016: net revenue + (from M3 conf). 1099 for Sharon has come from “office supplies” because of invoice from PCI for administrative expenses—this may change to “other salaries and expenses”. Luncheon, social events and Whalen award expenses were clarified. Still outstanding invoice from Johnson-Matthey for their sponsorship commitment in 2015, this would cover most of the net loss for 2015, and put favorable to 2015 budget.
 - Working with Sharon to fill out 1099 MISC for 2015
- All requests for payment should be accompanied by either an invoice or expense report per audit committee recommendations. Currently there are 3 such requests; NORM sponsorship (\$250 – Janet); website hosting & domain transfer (\$54.55 – Lisa); domain registration (\$125 – Tony).
- Bank of America accounts have been transferred from Nick to Mick and currently Mick and Lissa have access to a check card. Mick will send the signature card to Lissa (to have a back up for writing checks). Current balances of \$49K+ in unrestricted; 25K+ in restricted accounts.

LOOKING AHEAD:

- Social Media—need a volunteer to head this up.
- Membership—need a volunteer to head this up. Exposition—booth always got new members.

OTHER BUSINESS:

- Fellows Nominations—due 4/1/2016. Send suggestions to Richard by 3/1/16. Sharon will send a list of current Fellows (who are BMGT division members) to the BMGT exec committee to stimulate ideas and suggestions. Note: The Division may submit up to 2 nominations from the Division (i.e., 2x the # Councilors).

BMGT Executive Committee Teleconference Agenda

Tuesday, February 16, 2016

12:00 noon (Eastern time)

NEXT BMGT EXECUTIVE COMMITTEE TELECONFERENCE:

Tuesday, April 19, 2016

12:00 Noon Eastern DaylightTime