

## BMGT Executive Committee Teleconference Agenda

Tuesday, October 18, 2016

12:00 noon (Eastern Daylight time)

**CALL IN AT (218) 548-0668**  
**PASSCODE: 2468324#**

- ❖ Attendees: Carol Duane, Lissa Dulany, Lisa Balbes, Joe Stoner, Terry Say, Arlene Garrison and Mick Hurrey, this was not a quorum, so official business could not be completed.
- ❖ Review Minutes from August, September teleconference (Lissa Dulany)

### **FINANCIAL REPORT**

- (Mick Hurrey) just received ACS Phil bill, approximately \$600, as expected, so under budget. CHF \$500 sent and received. SWRM \$500 sent and not received (maybe), Lisa Houston is investigating. Still don't have bill for strategic planning mtg. August dues payment, which was \$135 above budget. Councilor reimbursement was also above budget.
- Audit (Terry Say, Mick Hurrey)—progress

### **FOLLOW-UP:**

- By-Law Revision (Richard Cobb, Janet Bryant) NA
- COMSCI Representative Election (Janet Bryant) NA
- Video Production (Lisa Balbes, Mick Hurrey)—link is on the 1<sup>st</sup> page of bmgt.org website.
- Elections (Richard Cobb)--
- Newsletter (Angela Ashton) NA (time conflict)
- Kavli Nomination—Janet and Judy are completing this nomination, with help from Dan Daly.
- Safety comment—BMGT will
- BMGT programming (Janet Bryant)
  - TED talk type of event in San Francisco (Arlene)
  - Judy Cohen will take over as program chair in January, and Diane Grob Schmidt has signed on as a member of the program committee
  - Graduate Student Symposium on global health on Tuesday in DC, for Fall. \$250 will be put in the 2017 budget.
  - San Francisco National Meeting (*Advanced Materials, Technologies, Systems & Processes*)
  - Looking forward: Washington (Chemistry's Impact on the Global Economy) & New Orleans (The Food, Energy, Water Nexus)

### **NEW ISSUES**

- Space Chemistry Division—Joe will send a note of support for this Division.

### **STRATEGIC PLANNING FOLLOW-UP (if not covered earlier on agenda)**

- 1-1 Communications Plan by Year-end (Tony Noce NA)
- 1-2 Plan for Logo (Mick Hurrey, Lissa Dulany)—did not get an IPG for this. In progress.
- 2-1 Membership Chair Duties and Recruitment by year end (Lissa Dulany)
- 2-2 Develop RM Team by year end (Kara Allen NA) time conflict
- 2-3 Implement Branded Network Event by San Francisco (Arlene Garrison) done

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- 3-1 Submit 3 Articles by Washington (Arlene Garrison, Lisa Balbes)
- 3-2 Develop Survey Methodology by Washington (Lissa Dulany)

**OTHER BUSINESS:**

Terry Say will be at the SERMACS executive committee meeting and will talk to the Charlotte chair of SERMACS 2018 regarding an academic/industry forum.

Carol needs a final bylaws edition so that it can be linked up with the operations manual

Lisa needs a copy of the final bylaws edition to post on the website for review

Meeting adjourned at 12:38

**NEXT BMGT EXECUTIVE COMMITTEE TELECONFERENCE:**

**Tuesday, November 15, 2016**

**12:00 Noon Eastern Daylight Time**