

BMGT Executive Committee Teleconference Agenda

Tuesday, November 15, 2016

12:00 noon (Eastern Standard time)

CALL IN AT (218) 548-0668
PASSCODE: 2468324#

- ❖ Attendees: Joe Stoner, Lissa Dulany, Lisa Balbes, Janet Bryant, Arlene Garrison, Terry Say.
- ❖ Review Minutes from July, September, October teleconference (Lissa Dulany) No quorum.

FINANCIAL REPORT

- (Mick Hurrey) NA
- Audit (Terry Say, Mick Hurrey) NA

FOLLOW-UP:

- ByLaw Revision (Janet Bryant)—this has been posted on the website as required. Electronic notice of the bylaw revision to be sent out to the entire voting membership no later than 8 weeks prior to the San Francisco Spring 2017 meeting of the Division.
- COMSCI Representative Election Results (Joe Stoner), BMGT rep was not selected. Dr. Young-Shin Jun from the GEOC Division was elected as the small divisional representative for a 2017-2019 term. We thank Janet Bryant for her willingness to run for this position.
- Elections (Lissa reported for Richard Cobb)—Arlene Garrison was elected as chair-elect (3 year cycle) and Terry Say was elected as secretary (2 year term). Lissa will send the written report to the ACS Secretary's Office by 12/1/16 as required.
- Newsletter (Angela Ashton). NA
- Kavli Nomination of Doug Keszler completed and submitted by Janet and Judy Giordan
- Safety Input Completed—Joe Stoner
- Space Chemistry Division Completed—Joe Stoner
- BMGT programming (Judy Cohen) Judy Cohen compiled notes and Janet reported:
 - San Francisco National Meeting (*Advanced Materials, Technologies, Systems & Processes*) The Chemical Angel Network (CAN) symposium will be hosted in the BMGT grid on Sunday afternoon. BMGT will be co-sponsoring symposia with INOR, PROF and SCHB. The BMGT annual meeting details will be input next week for San Francisco.
 - Looking forward: Washington (Chemistry's Impact on the Global Economy) & New Orleans (The Food, Energy, Water Nexus). BGMT programming in DC will include a symposium on Fostering a quality culture in R&D, that is an extension of a previously held symposium in AGRO. Judy C has one other already being planned. The Innovation Initiative is expecting to host an innovation Fair in DC as part of Allison Campbell's Presidential Initiatives, which we will co-sponsor. The 2017 program committee includes Diane Grob Schmidt, Janet Bryant, Carol Duane and Chair Judy Cohen. Carol Duane is the 2017 Regional Meeting Coordinator and has been working with regional meetings for 2017: SERMACS (extrapolated from the 2016 plans); and NORM 2017 in Corvallis, OR are planned so far. NORM 2017 has 2 days of an Innovation track of programming and events already being planned.

NEW ISSUES

- National Awards Canvassing & Selection Committees— members are encouraged to contact Joe to volunteer.

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- Committee Appointments for 2016 (Lisa Balbes). Lisa will contact Tony re: the communications plan and newsletter. Leaders@bmgmt.org email list has Terry added as of today. All email forwards will be updated 12/31/16.
- BMGT annual meeting report is due February 15th. Joe has the Forms info. Access is automatically given to the officers and 3 additional—recommended to be also the membership and communication chair and councilor for editing purposes.
- Leadership training in Dallas. Arlene will attend as the chair-elect, Fri/Sun is division track. Lisa will be there as part of the Career Consultant track, but will also interact with Arlene and other division leaders. Janet will be there as part of the Leadership Advisory Board (LAB).

STRATEGIC PLANNING FOLLOW-UP (if not covered earlier on agenda)

- 1-1 Communications Plan by Year-end (Tony Noce)—Janet has been working on the plan with him, providing historical information to assist. Joe has asked that it be distributed for review by all of the executive committee.
- 1-2 Plan for Logo (Mick Hurrey)—he has reported that it will be done by year-end.
- 2-1 Membership Chair Duties (Lissa Dulany)—done. Lissa will review the duties and report to next BMGT executive committee meeting re: sub-committee needs.
- Develop Regional Meeting Team by year end (Carol Duane)—done. Report sent by Carol: The regional meeting team will be comprised of Carol as Chair, BMGT Program Committee members (Judy, Diane and Janet) and the organizers of programs for the 2017 regional meetings (Janet, NORM 2017 and Terry, SERMACS 2017). A third regional meeting program organizer will be recruited. The 2017 objective is to present BMGT programming at three 2017 regional meetings; two are already identified and one more to be decided. Budget request for 2017 funding of regional meetings is \$2,500:
NORM - \$750 (\$250 booth; \$500 speaker support)
SERMACS - \$1,000
3rd RM – TBD - \$750
- 2-3 Implement Branded Network Event by San Francisco (Arlene Garrison)—Ted-like talk, we were trying to get it into the Henry Hill symposium, but it seems like it will work better for the DC meeting. Arlene will make sure it's in the 2017 budget.
- 3-1 Submit 3 Articles by Washington (Arlene Garrison, Lisa Balbes)
- 3-2 Develop Survey Methodology by Washington (Lissa Dulany)

Lissa moved and Lisa seconded a motion that the July, September and October meeting minutes be sent out to the executive committee leader list for approval by email. This will not include the November minutes. The motion carried unanimously.

OTHER BUSINESS:

NEXT BMGT EXECUTIVE COMMITTEE TELECONFERENCE (if needed):

Tuesday, December 20, 2016

12:00 Noon Eastern Standard Time