

BMGT Executive Committee Teleconference Minutes Tuesday, March 21, 2017, 12:00 noon (EST)

- ❖ Attendees: Lisa, Janet, Mick, Terry. A quorum is now six, so it was not achieved.
- ❖ The minutes from the February teleconference were presented. Lisa made a motion to approve these, Janet seconded, a vote will be taken by E-mail.

Officer Reports

➤ **Treasurer** (Mick Hurrey)

One outstanding invoice, \$250.00 to support the Graduate Student Symposium Planning Committee (GSSPC) per the approved 2017 budget.

Ed Yokely is working on the audit of the 2016 accounts. Results are expected in the next 3-4 days. ACS National has asked for our dues structure for 2018. It was decided to keep it the same as for 2017, \$20 (\$10 for students). Mick will inform National of our decision.

➤ **Past Chair** (Joe Stoner)

Joe could not make the conference call. He is working on the BMGT Fellow nomination and will forward a cover letter for Lisa's signature in the next few days. The question was raised as to whether the Division was the primary nominator. Lisa will ask Joe.

➤ **Chair 2017** (Lisa Balbes)

Lisa is still looking for a BMGT representative to CIEC. A potential candidate will be interviewed in San Francisco.

The question of Division Affiliates was raised. The revised bylaws allow Affiliates.

➤ **Chair-Elect** (Arlene Garrison)

Arlene could not make the conference call.

➤ **BMGT Programming** (Judy Cohen)

Judy could not make the conference call. All programming is in place. A question was asked about Emeritus member status in the Division. It is the same requirements as National.

➤ **Communications Plan** (Tony Noce)

Tony could not join the teleconference due to a flight delay. The E-mail list serve has been set up in the ACS National magnet mail system. Janet will compare this list with the membership list she recently reviewed for errors. Christopher Colangelo has joined the Communications Team. There is a need to find out who "owns" the BMGT Twitter account. Tony is also planning a BMGT Facebook page. Terry is still awaiting approval to join the BMGT LinkedIn group.

Tony would still like feedback on the Communications Plan, a copy was sent out with the February minutes.

➤ **Councilor Report** (Janet Bryant)

Janet reviewed the latest Councilor News and Committee Alerts from National. She noted the following points;

News from the Divisional Activity Committee (DAC), to which she has been appointed a member, has news on the Divisional allocation \$ formula

The last page has President Campbell's ad on programming for the upcoming San Fran meeting; BMGT is well represented.

The 4 nominees for 2018 ACS President-elect are featured; two are BMGT members Bonnie Charpentier and Anne Gaffney. Janet asked that this be added to the Councilor's Corner update on our

BMGT Executive Committee Teleconference Minutes Tuesday, March 21, 2017, 12:00 noon (EST)

website. Lisa will organize.

Janet also made the point that when we speak on behalf of the Division we are also speaking for the ACS so should be non-partisan and non-political.

Old Business

➤ **By-Law Revision Status** (Janet Bryant)

The e-blast was sent out by notifying the membership of the upcoming vote on the bylaws at the Sab Francisco meeting. A majority vote of those attending the meeting will satisfy the rules for approving the changes.

➤ **Division Handbook Revision** (Carol Duane)

Carol could not make the teleconference. Still needing some Job Descriptions. Janet is cross-walking the draft bylaws against the latest version to check for any other needed updates to the handbook.

➤ **Newsletter** (Angela Ashton)

No report,

New Business

➤ **Spring Meeting Program Assignments** (Lisa Balbes)

Terry will prepare a sign-up sheet for the Open Meeting.

Terry will prepare BMGT membership sign up cards for recruiting at the Industrial Networking Event in San Francisco.

Strategic Planning Follow-up

➤ **Regional Meetings for 2017** (Carol Duane)

Publicity for NORM and SERMACS is being organized for presentation in San Francisco.

Terry will organize with Mick for the BMGT sponsorship to be sent to SERMACS.

Note: No teleconference in April

Next meeting will be Tuesday, May 16th, 12 noon Eastern