

BMGT Executive Committee Teleconference Minutes Tuesday, June 20, 2017, 12:00 noon (EST)

- ❖ Attendees: Lisa Balbes, Joe Stoner, Barry Streusand, Janet Bryant, Mick Hurrey, Carole Duane.
Absent: Terry Say, Arlene Garrison, Lissa Dulany, Tony Noce.
- ❖ The minutes from the May teleconference were presented. Mick made a motion to approve these, Janet seconded, all minutes were approved.

Officer Reports

- **Treasurer** (Mick Hurrey)
 - Mick has requested invoice for the SF meeting reception so he can pay it.
 - SERMACS and NORM national meetings taken care of.
 - Audit Committee: Ed Yokley. No progress.
- **Past Chair** Nominations and Election (Joe Stoner)
 - Request for nominations on web site and LinkedIn, open until Sept 1.
 - Working on Awards and Nominations sections for Handbook.
 - Divisions nomination of Richard Cobb as ACS Fellow was successful.

Carol Duane, BMGT member, won the 2018 Award for Volunteer Service to the American Chemical Society
- **Chair 2017** (Lisa Balbes)
 - Working with Brandon May on BMGT webinar with livestream chat
 - Working with Puerto Rico local section for their Dec 1-2 Scientific Annual Meeting. They are including entrepreneurship, business ideas, success stories, and promoting a business mind-set among their members. We are sending information and a letter of support for their IPG.
- **Chair-Elect** (Arlene Garrison)
 - Plans for BILL talk in DC going well, publicity waiting on specific location
- **BMGT Programming** (Judy Cohen)
 - Judy Cohen – stepping down due to personal issues. Suggestions for replacement welcome.
 - Janet filled in. NORM, SERMACS and Fall meeting in DC are on track.
 - Call for papers for Spring 2018 is due in 9 days, so send suggestions for program topics
- **Communications Plan** (Tony Noce)
Not available.
- **Councilor Report** (Janet Bryant)

Old Business

- **By-Law Revision Status** (Janet Bryant)
Done!
- **Division Handbook Revision** (Carol Duane)
Still needs Communication Plan and Membership section.
- **Membership Brochure** (Lissa Dulany)
Working on updating, but would like help. Janet volunteered.

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- **BMGT webinars and/or chat stream** (Tony Noce/Brandon Maye)
- **Request from Puerto Rico for information and support** (Lissa Dulany)

New Business

- **July 18 next call** – Neither Lisa nor Arlene available, so will not have a call
- **August** – we will meet at the BILL talk, Monday, August 21, at 6:30pm, hopefully somewhere in the Marriott Marquis
- **Next call September 19th**

Strategic Planning Follow-up

- 1-1 Communications Plan (Tony Noce) – in progress?
- 1-2 Logo Completed
- 2-1 Completed
- 2-2 Regional Meetings for 2017 Targeted (Carol Duane) – in progress
- 2-3 Implement Branded Network Event by Washington DC (Arlene Garrison) – in progress
- 3-1 Submit 3 Articles by Washington (Arlene Garrison, Lisa Balbes) – in progress
- 3-2 Develop Survey Methodology by Washington (Lissa Dulany) – in progress

NEXT TELECONFERENCE:

Tuesday, 2017 September 19th
12:00 Noon Eastern Standard Time

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ADDENDUM:

Details from Puerto Rico Local Section Event

This is the info received from Angel Colon, who is the Coordinator of the Meeting, in charge of place selection, food, organization, equipment, registration, public relations, marketing, while Edmy Ferrer is in charge of the Scientific Committee selection. He's also the secretary of the PR local section. These are his statements.

This year the PR Local Section will add a Business Development and Management Program to the Puerto Rico Local Section Scientific Annual Meeting. The Business Program would give the opportunity to our members to present their business ideas or business success stories in a poster presentation. Also, we will have motivational speakers, entrepreneurship speakers and some workshops to promote a business mind-set in our membership.

We are planning to invite speakers from the island, investors, professors, and entrepreneurs. Recommendations are always good from your part.

The Program will be on December 1st and 2nd, 2017 at Costa Bahía Hotel, Guayanilla, Puerto Rico. The poster section will be held on December 1st and the speakers, workshops and oral presentation will be the 2nd.

This would be the first time in our local section that we will be having a business program in the meeting. We would like the support of the BMGT to promote the event, to give informative material of the BMGT division to our members (so they can join the division) and also see the benefits of being part of the BMGT. Also, we would like the support to get an IPG grant to help with the financial costs of the program.