

BMGT Executive Committee Teleconference Minutes Tuesday, September 19, 2017, 12:00 noon (EST)

- ❖ Attendees: Lisa Balbes, Joe Stoner, Janet Bryant, Mick Hurrey, Carole Duane, Arlen Garrison, Lissa Dulany, Terry Say, Anne DeMasi.
Absent: Tony Noce, Barry Streusand
- ❖ The minutes from the June teleconference were presented. Janet made a motion to approve these, Mick seconded, all minutes were approved.

Officer Reports

- **Treasurer** (Mick Hurrey)
 - Still waiting on Audit input from Tony. Tony suggests three audit team members for future years. All agreed this was a good idea.e
 - One payment for Councilor Travel Reimbursement for the DC meeting for \$2,147.18 with the total travel costs (including direct payment of registration) of \$2,652.18.
 - Two expenditures in support of the Bill Talk IPG, for \$317.22 (posters) and \$47.25 (logo).
 - It was the opinion of the treasurer that the expected cost for the national meeting should be far below the budget and therefore increased expenditures to support Lissa's travel to PR to support their Regional meeting would not have a negative impact to the Divisional coffers. (See later under Lisa section)
 - The treasurer confirmed that an invoice from MARM has not been received and therefore funds have not been dispersed to support that budgeted expense.
 - The Division's coffers are currently in good shape, with \$70,515.85 in the general account (prior to Fall 2017 National Meeting Expenses) and \$22,140.31 in the restricted account.
- **Past Chair** Nominations and Election (Joe Stoner)
 - Compiled a slate of candidates for election – Dawn Mason Chair, Mick Hurrey Treasurer, Janet Bryant Councilor, Carol Duane Alternate Councilor.
 - Terry reported that bios had been received from all candidates. Ballots have to go out 8 weeks after the Fall National meeting – about October 18th. Results must be finalized by December 1. Lissa will help Terry use Survey Monkey for the election. Terry will check the Roster for any necessary postal ballots.
- **Chair 2017** (Lisa Balbes)
 - (Still) working with Brandon May on BMGT webinar with livestream chat
 - Working with Puerto Rico local section for their Dec 1-2 Scientific Annual Meeting. They are including entrepreneurship, business ideas, success stories, and promoting a business mind-set among their members. Arlene proposed a motion that Lissa be sent to Puerto Rico as the representative of BMGT and her expenses paid. Janet seconded the motion and it was approved unanimously.
- **Chair-Elect** (Arlene Garrison)
 - 82 people attended the TED/Bill talk in DC. The report is being finalized, and the event should come in under budget. Video of the talk will be posted on the BMGT website as soon as it is available. At the event about a dozen people filled out applications to join the Division, one is already working with the programming committee.
 - 23 people returned the survey (good number out of 82) and the majority supported holding such an event again. Discussion was held on this subject. Consensus was to hold it again in Spring 2019 (Orlando). Need to start planning now as Orlando is a very dispersed conference town.

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The survey response indicated that people learnt of the DC event through contacts, not advertising, so location is important.

- The DC event clashed with a YCC event, which probably limited attendance. It was suggested working with YCC to avoid conflicts in the future, maybe get them to cosponsor the event, since their members are prime candidates for divisional membership.
 - The BMGT Awards Program will be held in the Fall 2018 so that will keep the Division in the spotlight.
 - Partnership with the Industry Group for Spring 2018 for an event was discussed. The general consensus was positive but with experiencing some problems from the last cosponsored event the “rules of engagement” need to be clarified.
- **BMGT Programming** (Anne DeMasi)
- Anne is getting settled into this position. She will attend Program training October 11th, as will Lissa.
 - She will reach out to form a Committee consisting of more than one!
- **Communications Plan** (Tony Noce)
- Not available. Has been posting on LinkedIn.
- **Membership** (Lissa Dulany)
- Updating Membership brochure
 - Awaiting clarification of situation in Puerto Rico after the hurricane before booking ticket for their Scientific Annual Meeting.
- **Councilor Report** (Janet Bryant)
- Submitted notes from the DAC meeting in DC. The allocation of funds to Divisions will be discussed at the Spring 2018 meeting, Janet is leading task force studying this subject.

Old Business

- **Division Handbook Revision** (Carol Duane)
- Still needs Communication Plan and Membership section. Lissa thought that she had sent the Membership section, she will check her files.

New Business

- **None.**

Meeting Closed at 12.55pm, proposed Arlene, seconded Joe, all approved.

NEXT TELECONFERENCE:

Tuesday, October 17th
12:00 Noon Eastern Standard Time

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