

BMGT Executive Committee Teleconference Minutes Tuesday, November 21, 2017, 12:00 noon (EST)

- ❖ Attendees: Lisa Balbes, Joe Stoner, Janet Bryant, Mick Hurrey, Arlene Garrison, Terry Say, Anne DeMasi, Dawn Mason.
- Absent: Tony Noce, Barry Streusand, Carole Duane, Lissa Dulany

Officer Reports

- **Secretary** (Terry Say)
 - The minutes from the October teleconference were presented. Janet made a motion to approve these, Joe seconded, all minutes were approved.
 - Terry presented the results of the election for 2018 BMGT Officers. There were 76 responses to Survey Monkey, although 4 people did not vote. Two postal votes were received. The results were:
 - Chair-Elect: Dawn Mason
 - Treasurer: Mick Hurrey
 - Councilor: Janet Bryant
 - Alternate Councilor: Carol DuaneResults have been posted on the BMGT website and LinkedIn group.
- **Treasurer** (Mick Hurrey)
 - 2017 - all dues payments in, all Division allocations in.
All ACS invoices paid except one – Arlene's January registration for the Leadership Institute.
 - 2017 year to date budget/actual is attached. Both income and expenses are favorable to budget.
 - A preliminary 2018 budget is attached (and 2016 budget for comparison purposes). Mick needs input for specific line items and events.
 - The Chair appoints the Financial Audit Committee in January – Arlene.
- **Past Chair** (Joe Stoner)
 - Nothing to report
- **Chair 2017** (Lisa Balbes)
 - Lisa has been in contact with the Industry Group. BMGT will co-sponsor the reception. SCHB has also committed sponsorship and CHAL are considering it.
 - Lisa reported that the Catalysis Division is holding a 1.5 day symposium. This may be of interest to BMGT as many of the presenters may be from industry.
- **Chair-Elect** (Arlene Garrison)
 - Following up on the BILL talk we need to check the retention of new members who signed up at the event. The talk received great visibility and reviews. We need to close the IPG before February 1 in order to apply for a new one.
- **BMGT Programming** (Anne DeMasi)
 - Anne is getting up to speed on the Whalen award and the Bill talk. After discussion it was decided to alternate the Whalen award (Fall 2018) and the Bill talk (2019). The Whalen award is budgeted at \$5,000 and it would be preferable to get some sponsorship for the event (may depend on the awardee).

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- **Communications Plan** (Tony Noce)
 - Not available. Election results have been posted on LinkedIn.
- **Membership** (Lissa Dulany)
 - Update on Puerto Rico: the organizers had a planning meeting after our last meeting, and they have re-scheduled the meeting for sometime in February, focusing mainly on entrepreneurial/business programming, as that's the most critical need right now. Lissa spoke to Ingrid Montes at SERMACS, and she said that most of her University was fine, on generators, though several buildings suffered damage. She also said that the ACS was being really flexible about programming, so there might be an opportunity for BMGT to create a symposium there if we want to. The committee agreed to put \$500 in the 2018 budget for sponsorship of a potential BMGT program. Money would also be put in for Lissa's travel and it was suggested we check on BMGT members living in PR to have feet on the ground.
- **Councilor Report** (Janet Bryant)
 - Progress is being made on determining the allocation of funds to Divisions.
 - Janet went over the results of the ACS National elections.

Old Business

- **Division Handbook Revision** (Carol Duane)
 - The 2017 version has been published and work has been started on the 2018 version.
- **Regional Meetings 2017** (Carol Duane)
 - Terry reported that the BMGT sponsored symposium "The Chemical Entrepreneur – From Concept to Commercialization" at SERMACS 2017 was successful. Chris Bannochie is chairing SERMACS 2018 in Augusta.
 - BMGT has a lot of involvement with NORM 2018.
- **BMGT Webinars** (Carol Duane)
 - Carol is working with Brandon Maye to start the BMGT Webinar series. It is hoped to have this running in 2018 as a Member benefit.
- **Follow up on "Bill Talk"** (Arlene Garrison)
 - The recording of the "Bill talk" is on the BMGT website.

New Business

- **None.**

Meeting Closed at 12.04pm, proposed Terry, seconded Lisa, all approved.

NEXT TELECONFERENCE:

Tuesday, December 19th
12:00 Noon Eastern Standard Time