

## BMGT Executive Committee Teleconference Minutes Tuesday, December 19, 2017, 12:00 noon (EST)

- ❖ Attendees: Lisa Balbes, Joe Stoner, Janet Bryant, Mick Hurrey, Arlene Garrison, Terry Say, Anne DeMasi, Carol Duane, Lissa Dulany

Absent: Tony Noce, Barry Streusand, Dawn Mason.

### Officer Reports

- **Secretary** (Terry Say)
  - The minutes from the November teleconference were presented. Lisa made a motion to approve these, Arlene seconded, unanimously approved.
  - Lisa asked for copies of all the 2017 meeting minutes for posting on the website. Terry will arrange. Lisa is updating the website and circulation list for executive committee members.
- **Treasurer** (Mick Hurrey)
  - Mick stated that 2017 had ended with the budget comfortably in the black.
  - Mick presented the proposed 2018 budget. After discussion and slight modifications, Mick made a motion to accept the budget, seconded by Arlene. The motion passed unanimously.
  - The approved 2018 budget is appended.
- **Past Chair** (Joe Stoner)
  - Joe is heading the audit committee for the 2017 accounts.
- **Chair 2017** (Lisa Balbes)
  - The Industry Reception in New Orleans is scheduled for Monday, March 19<sup>th</sup>, 6.30-8.30pm. Location TBD. BMGT will co-sponsor the reception, with SCHB, CHAL and CA.
  - If we wish to apply for an IPG for 2018 the application must be submitted by February 1<sup>st</sup>. Some discussion was held on what event should be considered. Puerto Rico has potential, that will probably be held late February. We would have to budget money for that as the IPG, if successful, and then not use it if the IPG is granted.
  - ACS has requested nominations and selection members for the Annual National Awards. Lisa will ask Tony to post the request on LinkedIn.
- **Chair-Elect** (Arlene Garrison)
  - Arlene will stick to the current schedule for monthly meetings, so the next one will be Jan 16<sup>th</sup>. She is going to try using Outlook Meeting.
  - Arlene has completed the report for last year's IPG. She had to develop a poster to go with the report.
  - She is looking at possible committee chairs next year. She requested Lisa's help.
- **BMGT Programming** (Anne DeMasi)
  - New Orleans is set.
  - The call for papers for the Fall Boston meeting has been sent out. The deadline for submission is April 4<sup>th</sup>.
  - Janet talked about the Whalen award for Fall 2018. Need an Awards Committee. The Chair for this is typically the immediate past chair, i.e Lisa. Call for nominations should go out in January, with a deadline of March 9<sup>th</sup>. The winning candidate will get to choose whether to have a symposium or reception, or both, at the fall meeting in Boston.

## BMGT Executive Committee Teleconference Minutes Tuesday, December 19, 2017, 12:00 noon (EST)

- **Communications Plan** (Tony Noce)
  - Not available.
- **Membership** (Lissa Dulany)
  - Update on Puerto Rico: tentatively planned for late February. Lissa asked for ideas for BMGT programming. One day event? Terry's SERMACS program? Janet's innovation program?
- **Councilor Report** (Janet Bryant)
  - Progress is being made on determining the allocation of funds to Divisions. DAC is trying to Incentivize involvement with Divisions and Regional meetings. DAC is asking for input e.g. fewer sessions, metrics for participation.

### Old Business

- **Regional Meetings 2017** (Carol Duane)
  - Have not received MARM's expenses for funded meeting.
  - Have received NORM and SERMACS reports.
  - Maybe record future BMGT presentations at future regional meetings.
- **BMGT Webinars** (Carol Duane)
  - Carol is working with Brandon Maye to start the BMGT Webinar series. It is hoped to have this running in 2018 as a Member benefit.
- **Survey Methodology** (Lissa Dulany)
  - Evaluate hit rates on postings on website to determine what members are most interested in.

### New Business

- **Janet**
  - Proposed more Innovation tracks at Regional Meetings
  - Congratulated all new officers, and thanked outgoing officers for their work.

Meeting Closed at 1.00pm, proposed Terry, seconded Lisa, all approved.

### **NEXT TELECONFERENCE:**

**Tuesday, January 16th**  
**12:00 Noon Eastern Standard Time**