

BMGT Executive Committee Teleconference Minutes Tuesday, February 20, 2018, 12:00 noon (EST)

Present:

Chair, Arlene Garrison
Immediate Past-Chair (Nominations and Awards), Lisa Balbes
Program Chair and MMPG representative, Anne DeMasi
Councilor (2018-2020), Janet Bryant
Alternate Councilor (2018-2020), Carol Duane
Chair-Elect, Dawn Mason
Diane Schmidt
Joe Stoner
Communication, Tony Noce
Treasurer (2018-2019), Mick Hurrey

Absent:

Secretary (2017-2018), Terry Say
Membership, Lissa Dulany

Reports

- **Secretary** (Lisa Balbes for Terry Say)
 - Minutes from December and January approved by electronic vote
 - ***Lisa requested Terry send Oct, Nov, and Dec 2017 for posting on web site
- **Past Chair** (Lisa Balbes)
 - Whalen award: Have received minor queries regarding nomination packets from 3 people, but no submissions yet. Event will have to wait until we know the recipient. Some judges have been identified.
 - Nominations: Suggestions for officers for next year are requested now. Is there anyone we should talk to while in New Orleans about getting more active in the division? Suggestions included Terry Say, Bill Carroll, Mike Abrams (Arkima), Chana Klinger...Lisa asked names and contact info be sent to her, and she'll start following up.
- **Treasurer** (Mick Hurrey)
 - Expenditures and funding requests
 - Web domain renewal - \$44.55
 - NORM sponsorship request received - \$500
 - Dawn's expenses for the Leadership Institute was covered by other means
 - Promotional items (tablecloths for display tables, ribbons, pins for branding) – Mick will transfer money from Leadership Institute budget line item and take care of ordering ribbons. Tony will tell Mick which table cloths to order. We need these items in time for SciMix in New Orleans. Janet may have a source. Mick moved, Janet seconded, motion passed.
- **Chair** (Arlene Garrison)
 - Electronic invite with agenda seems to be working
 - Innovative Project Grant – submission confirmed by 2018 February 01 Deadline
 - Carol spoke to people at the Leadership Institute and proposes asking Tom Lane to be the speaker at a BILL talk at CERM 2019. On other fronts the SERMACS 2018 program is pretty full, there's no room for us to add another event. Carol moved, Mick seconded, motion passed.

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- For 2018, we have \$3000 budgeted to sponsor meetings – NORM (\$500) and Puerto Rico (\$500) are allocated. Industrial Reception and Whalen Award are separate line items.
 - Regional Meetings: ***Carol will create a list of what we have done at what regional meeting when, so we can spread our activities around over time. She will also coordinate with Tom for CERM 2019 to identify people within the region to help organize specific activities.
- There were 2 corrections to the leadership roster - MMPG should be MPPG, and Anne DeMasi is now Manager, LANXESS, 1818 Market Street; Suite 3700, Philadelphia, PA 19103, Phone: (215) 446-3937 anne.demasi@lanxess.com
- Annual Business meeting at Fall 2018 ACS meeting, will take place immediately prior to Whalen reception
- **Chair-Elect** (Dawn Mason)
 - Leadership Institute – Talked to I&EC and SCHB about joint programming. There was a proposal that national provide webmasters for each division. Many divisions are struggling for membership, and ACS membership is now < 50% industrial. Bringing in industrial topics into the programming might help attract more industrial members, and they brainstormed many topics that would be in line with the themes of upcoming national meetings.
 - She has started planning a strategic planning retreat for the division.
- **BMGT Programming** (Anne DeMasi)
 - We are all set for New Orleans. We are supposed to be making a poster for division row, but have not gotten any details on the presentation. She will follow up. She will also be attending the MPPG planning session on Saturday afternoon in New Orleans. Arlene will send the IPG report poster to Tony, and he will print and send to hotel in NOLA.
- **Communications** (Tony Noce)
 - Has recruited a new volunteer, and will send communication plan to the leadership list by March 1.
- **Membership** (Lissa Dulany absent, report sent by email)
 - Puerto Rico's event will probably be in May. Lissa and Terry are talking to them about "From Concept to Commercialization" and will continue that conversation in New Orleans.
 - Univ. of Houston project is not asking for funds, they're asking for a way to connect with a diverse group of younger chemists to create some videos to use in the Houston area schools-- so that kids see scientists that "look like them." She will continue to work with them.
- **Councilor** (Janet Bryant)
 - Division allocations – proposal to change will reward divisions doing regional meetings, which we are. Motion to approve was made by Janet, seconded by Carol, and passed.
 - Annual report was nicely done and submitted on-time.

Old Business

- **Chair of Audit Committee** (Joe Stoner)
 - Audit – Joe needs to check with Mick and see who is waiting for whom.

New Business

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March 20th teleconference is cancelled as most everyone will be at the national meeting in New Orleans. April 17th will be our next teleconference.

Meeting adjourned at 1:07pm ET.

NEXT TELECONFERENCE:

Tuesday, April 17th
12:00 Noon Eastern Standard Time