Executive Committee Teleconference Agenda
Wednesday, 2019 Feb 20
12:00 noon (Eastern Time)

CALL IN AT (641) 715-3680
PASSCODE: 2468324#

**Attendees:** Arlene Garrison; Thomas Colacot; Mick Hurrey; Janet L. Bryant; Terry Say; Grandbois Matthew; Judith Cohen; Dawn Mason; Diane Schmidt

**Absentees:** Anne DeMasi (Program Chair) & Carol Duane

**Reports** Dawn Mason, chairing meeting
- Secretary (Thomas Colacot)
  - Minutes from January approved by electronic vote
- Treasurer: (Mick Hurrey)
- 2018 report was submitted. Grant funding received in 2018 will be used in 2019 for BILL talks and other programming. Provided an update on the M3 conference – a conference on material science applied to medicine (2020). Companies such as Amgen, Vertex, Merck, etc., would be participating.
- Past-Chair (Arlene Garrison)
  - IPG for Strategic Planning, originally due Feb 1, 2019, to DAC, was submitted on time, and we were informed that we need to use a different form, and can ask for up to $7500 rather than $5000. Old form to new form was a challenge -20 th midnight tonight to submit- Will ask for $7500 per suggestion of Janet. Proposed motion by Arlene Garrison, supported/seconded by Mick Hurrey. The proposal was unanimously supported.
  - Annual report is due by February 15th – complete – report has been submitted.
- Chair (Dawn Mason)
  - Planning for strategic planning retreat
  - Meeting may (2 h)- retreat at San Diego ACS Meeting- Friday and Saturday. Prework will be sent-
  - Sci-Mix poster?- done it two sites – proposed to do a poster- Janet strongly recommended to do a poster, which was unanimously agreed. Janet and Mick will take the lead in submitting the abstract for the poster.
  - Sci-mix 8pm-10pm reception?
- Chair-Elect (Diane Schmidt)
  - BMGT interested in internship? – Not much enthusiasm on this topic to be considered as there are similar programs with ACS. No action was taken.
  - BMGT interest in establishing an internship database was discussed. This is a need expressed by younger chemists. Since it came to light in the discussion that national ACS has already established an internship database, no action was taken.
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- Diane reported that she attended the ACS Leadership Institute in January on behalf of BMGT in the Division Track.

  ➢ BMGT programming (Anne) - Anne is stuck in Germany
    - Plans for Orlando (Spring 2019)
    - Future plans –

  ➢ Regional Meetings BILL talks MOU for NORM and CERM (Carol Duane) report
    - BILL talks MOU for NORM and CERM (Carol Duane)
    - MOU’s with NORM and CERM signed and invoices for $5,000 sponsor fee received.
    - Videos –
      - CERM is arranging as part of their MOU. The BILL talk will be Joe DeSimone as featured luncheon speaker, June 7, 2019 in Midland MI. Our $5,000 subsidizes the lunch and video of the talk. Event announcement provided to CERM and Matt for a flyer to be posted on BMGT website and distributed at Orlando. Speaker release form received from Joe.
      - NORM – we are trying to get funding for the video recording. Several avenues have been explored in ACS. Dawn has feelers out to others. The $5000 sponsor fee only covers Allison’s BILL talk and the reception after.
        - ToDo- One suggestion is to ask CA for a seed grant but we need a sustainable way to fund future talks – Dawn and Diane to pursue?
        - ToDo – A similar blurb re Allison’s talk needs to be developed so we can create a flyer for Orlando – CAD to contact Allison for a talk title and bio to write announcement
      - YCC – Matt was looking into possibilities to video record Mick who is giving a BILL talk for YCC. Perhaps we can at least have someone record on their phone?
        - TBD – Plans for 2021 Regional meetings – It’s not too early. Suggested – SWRM and SERMACS?

  ➢ Communications (Matthew Grandbois) – provided an update
  ➢ Membership (Lissa Dulaney) -
  ➢ Councilor (Janet Bryant) – nothing new to report- March 31st – congratulated the past leaders for the report
    - Councilor’s report

Old Business
New Business

NEXT TELECONFERENCE:
Wednesday, February 20, 2019
List of Exec committee and committee chairs

Elected Members

- Chair, Dawn Mason
- Chair-Elect, Diane Schmidt
- Immediate Past-Chair (Nominations and Awards), Arlene Garrison
- Treasurer (2018-2019), Mick Hurrey
- Secretary (2019-2020), Thomas Colacot
- Councilor (2018-2020), Janet Bryant
- Alternate Councilor (2018-2020), Carol Duane

Appointed Members

- Communication, Matthew Grandbois
- Membership, Lissa Dulany
- Program Chair, Anne DeMasi, LANXESS

Non-voting

- MMPG rep, Anne DeMasi, LANXESS
- Carol Duane, Regional Meetings chair
- Barry Streusand, Regional Meeting committee and audit committee
- Diane Schmidt, Communications committee and 2019 chair-elect
- Joe Stoner, Audit Committee Chair
- Thomas Colacot, 2019 secretary