



Executive Committee Teleconference Report

Wednesday, 2019 Mar 20

12:00 noon (Eastern Time)

CALL IN AT (641) 715-3680
PASSCODE: 2468324#

Attendees: Dawn Mason (Chair), Diane Grob Schmidt (Chair-elect), Arlene Garrison (Immediate Past-Chair), Thomas Colacot (Secretary), Mick Hurrey (Treasurer), Janet Bryant (Councilor & Program Administrator), Carol Duane (Alternate Councilor & Regional Meeting Coordinator), Lissa Dulany (Membership Chair), Matthew Grandbois (Communications Chair), Lisa Balbes (Webmaster)

Absent: Anne DeMasi - Program Chair & MPPG representative (excused)

Reports Dawn Mason, chairing the meeting

- Secretary (Thomas Colacot)
 - Minutes from February meeting approved via email. Moved by Dawn and seconded by Janet; approved unanimously. Secretary plans to send the draft of the report within 24 hours to Dawn, Diane, Mick and Janet in the order for additions or corrections. The final corrected version will be emailed to the group within 7 days. The secretary also suggested to mention their names while speaking and follow strictly the agenda to be stay focused for recording purposes.
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- Treasurer: (Mick Hurrey):
 - Invoice for Diane's trip will be processed.
- Past-Chair (Arlene Garrison)
 - IPG for Strategic Planning, request for \$7.5K completed
- Chair (Dawn Mason)
 - Planning for strategic planning retreat – discussion delayed until April
 - April 1 Division Representation at Graduate & Postdoctoral Scholars Reception – who's going? Lisa?: Orlando meeting - Lisa will stay for the Graduate & Postdoctoral Scholars Reception while Mick and Janet can stay for the Industrial Network Reception; they also will be floating from booths to booths, sci-mix etc. Carol shall provide the BILL talks flyers at Sci-Mix and related BMGT booths and events.
 - Audit plans – Dawn requested Mick to provide the necessary documents to the members of the Audit Committee for the 2018 audit to be completed ASAP, not later than the end of the 2nd quarter 2019.
- Chair-Elect (Diane Schmidt): Spoke about the drat "Safety report" and it will be sent to the members.
- BMGT programming (Anne); Since Anne was absent, Janet filled in for her.



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- Plans for Orlando (Spring 2019) – Several programs will be including the the Chemical Angel Network (CAN) session on Sunday PM (this is the 6th year), ACS – A Place to Do Business. We are co-sponsoring: Kathryn C. Hach Award for Entrepreneurial Success (SCHB grid), Beyond the Bench: Non-Traditional Careers in Chemistry (CHAL grid), Chemistry in Space: Future Directions (YCC grid)
- San Diego (Fall 2019): 4 planned symposia in the BMGT grid and with PRES: CAN, LDS 10 yr., University-Industry Relationships, Business of Water.
- Longterm plans: Heroes of Chemistry session with an expanded group of former nominees for that award from CA; MPPG theme Fall 2020 “Chemistry Bench to Market” led by Judy Giordan and Janet Bryant with an entire host of programming
- Regional Meetings BILL talks MOU for NORM and CERM (Carol Duane): Carol suggested trademarking BILL talks and need to understand mechanisms; Lisa Balbes will assist Carol. Got approval to record the BILL talks free of charge by ACS HQ Video recording group.
 - CERM flyer attached, approved by DeSimone and ready to be printed by Communications team.
 - NORM flyer attached, approved and ready to be printed by Communications team.
 - Distribution:
 - Post on website
 - Email announcement and link to BMGT members
 - Distribute @ Orlando – BMGT sessions, Industry networking reception, SciMix Division row table and at Mick’s YCC talk.
 - Provide to regional meeting organizers for marketing
 - Video recording status: free of charge, got approval
 - ACS video recording group will record Allison’s talk in Portland, OR at NORM 2019 and Joe DeSimone’s talk in Midland, MI at CERM 2019 at no charge to us.
 - Seed grant proposal was submitted to CA to create repository and establish sustainable recording mechanism for our BILL talks series.
- Communications (Matthew Grandbois) – Using the ACS email channel and LinkedIn and printed material to promote the BMGT based events including our BILL talks.
- Membership (Lissa Dulany) – Nothing new to add. Will print some flyers for SciMix Division row booth
- Councilor (Janet Bryant)
 - Councilor’s report: Spoke about Janet role as a councilor in voting on Council floor for down selecting new President Elect, District Directors that are up for election, and elected national committees. Janet shared the nominees, which include a large presence of BMGT members/leaders.

Old Business – Nothing new to report



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New Business - Next Meeting date is changed to 24 th April.

NEXT TELECONFERENCE:
Wednesday, April 24, 2019
12:00 Noon Eastern Time

List of Exec committee and committee chairs

Elected Members

- [Chair](#), Dawn Mason
- [Chair-Elect](#), Diane Schmidt
- Immediate [Past-Chair](#) (Nominations and Awards), Arlene Garrison
- [Treasurer](#) (2018-2019), Mick Hurrey
- [Secretary](#) (2019-2020), Thomas Colacot
- [Councilor](#) (2018-2020), Janet Bryant
- [Alternate Councilor](#) (2018-2020), Carol Duane

Appointed Members

- [Communication](#), Matthew Grandbois
- [Membership](#), Lissa Dulany
- [Program Chair](#), Anne DeMasi

Non-voting

- MPPG rep, Anne DeMasi
- [Carol Duane](#), Regional Meetings Coordinator
- Diane Schmidt, Communications committee and 2019 chair-elect