



## Executive Committee Teleconference Report Wednesday, 2019 May 15 12:00 noon (Eastern Time)

Number Used for the Call: (605)-313-5086, passcode 2468324

**Attendees:** Dawn Mason (Chair), Diane Grob Schmidt (Chair-elect), Thomas Colacot (Secretary), Mick Hurrey (Treasurer), Janet Bryant (Councilor & Program Administrator), Carol Duane (Alternate Councilor & Regional Meeting Coordinator), Lissa Dulany (Membership Chair), Matthew Grandbois (Communications Chair), Arlene Garrison (Past-Chair)

**Absent:** Ann DeMasi (Program Chair) and Lisa Balbes (Webmaster) (excused ?)

Dawn Mason, chaired meeting.

- Secretary (Thomas Colacot)
  - Minutes from April moved by Janet and seconded by Mick; approved unanimously. Secretary emailed the copy to Lisa to post the final report.
- Treasurer: (Mick Hurrey)
  - Mick was paid by Mick for the shipping and postage, about \$140. Someone requested a travel support for the Boston ACS meeting, however no receipts were received yet. Mick requested the traveler to provide the expense report with receipts ASAP. A couple of requests for the August San Diego Strategic planning & ACS meeting were approved, along with \$ 300 funding for other committee members.
- Past-Chair (Arlene Garrison)
  - Corrected division report card deferred until June
- Chair (Dawn Mason)
  - Strategic planning retreat arrangements are going well, but not updated the time, breakfast and lunch.
  - Audit per Matt and Thomas are fine with no findings, however need to be submitted by June (deadline).
  - Annual Business Meeting in San Diego was planned for Aug 27<sup>th</sup> 5:30 pm
  - Co-program chair future thoughts: one for spring & one for fall
  - BMGT work space set up progress?
- Chair-Elect (Diane Schmidt)
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- BMGT programming (Anne) – absent to discuss
  - San Diego: 4 symposia: CAN – Sun PM, LDS 10 yr. – Mon PM, University-Industry Relationships Tues PM, Business of Water with I&EC, SCHB – Mon AM & PM
  - 2020 Program Plans (Janet)
    - Fall 2020 MPPG plans (Janet) – Robert Program, new leadership?



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- Regional Meetings (Carol Duane) – “Everything is coming together” – NORM is going well, ACS will be making for BILL talks videos for on-line.
- Communications (Matthew Grandbois) – Nothing new to report, another email blast will be send out by late July.
- Membership (Lissa Dulany) – Nothing new to report, however shall make arrangements to provide membership flyers for the 2 meetings.
- Councilor (Janet Bryant) – will make arrangements for the BMGT table for the san Diego meeting.
  - Councilor’s report – Already sent out the councilors report. However, will send out the councilor report again to committee members again as some did not receive a copy.
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Old Business – Nothing new

New Business – Nothing New

**NEXT TELECONFERENCE:**  
**Wednesday, June 19, 2019**  
**12:00 Noon Eastern Time**

***List of Exec committee and committee chairs***

Elected Members

- [Chair](#), Dawn Mason
- [Chair-Elect](#), Diane Schmidt
- Immediate [Past-Chair](#) (Nominations and Awards), Arlene Garrison
- [Treasurer](#) (2018-2019), Mick Hurrey
- [Secretary](#) (2019-2020), Thomas Colacot
- [Councilor](#) (2018-2020), Janet Bryant
- [Alternate Councilor](#) (2018-2020), Carol Duane

Appointed Members

- [Communication](#), Matthew Grandbois
- [Membership](#), Lissa Dulany
- [Program Chair](#), Anne DeMasi, LANXESS



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Non-voting

- MMPG rep, Anne DeMasi, LANXESS
- [Carol Duane](#), Regional Meetings chair
- Diane Schmidt, Communications committee and 2019 chair-elect