Executive Committee Teleconference Report  
Wednesday, 2019 May 15  
12:00 noon (Eastern Time)  

Number Used for the Call: (605)-313-5086, passcode 2468324

Attendees:  Dawn Mason (Chair), Diane Grob Schmidt (Chair-elect), Thomas Colacot (Secretary), Mick Hurrey (Treasurer), Janet Bryant (Councilor & Program Administrator), Carol Duane (Alternate Councilor & Regional Meeting Coordinator), Lissa Dulany (Membership Chair), Matthew Grandbois (Communications Chair), Arlene Garrison (Past-Chair)

Absent: Ann DeMasi (Program Chair) and Lisa Balbes (Webmaster) (excused ?)

Dawn Mason, chaired meeting.

- Secretary (Thomas Colacot)
  o Minutes from April moved by Janet and seconded by Mick; approved unanimously. Secretary emailed the copy to Lisa to post the final report.
- Treasurer: (Mick Hurrey)
  o Mick was paid by Mick for the shipping and postage, about $140. Someone requested a travel support for the Boston ACS meeting, however no receipts were received yet. Mick requested the traveler to provide the expense report with receipts ASAP. A couple of requests for the August San Diego Strategic planning & ACS meeting were approved, along with $ 300 funding for other committee members.
- Past-Chair (Arlene Garrison)
  o Corrected division report card deferred until June
- Chair (Dawn Mason)
  o Strategic planning retreat arrangements are going well, but not updated the time, breakfast and lunch.
  o Audit per Matt and Thomas are fine with no findings, however need to be submitted by June (deadline).
  o Annual Business Meeting in San Diego was planned for Aug 27th 5:30 pm
  o Co-program chair future thoughts: one for spring & one for fall
  o BMGT work space set up progress?
- Chair-Elect (Diane Schmidt)
- BMGT programming (Anne) – absent to discuss
  o San Diego: 4 symposia: CAN – Sun PM, LDS 10 yr. – Mon PM, University-Industry Relationships Tues PM, Business of Water with I&EC, SCHB – Mon AM & PM
  o 2020 Program Plans (Janet)
    - Fall 2020 MPPG plans (Janet) – Robert Program, new leadership?
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- Regional Meetings (Carol Duane) – “Everything is coming together” – NORM is going well, ACS will be making for BILL talks videos for on-line.
- Communications (Matthew Grandbois) – Nothing new to report, another email blast will be send out by late July.
- Membership (Lissa Dulany) – Nothing new to report, however shall make arrangements to provide membership flyers for the 2 meetings.
- Councilor (Janet Bryant) – will make arrangements for the BMGT table for the san Diego meeting.
  - Councilor’s report – Already sent out the councilors report. However, will send out the councilor report again to committee members again as some did not receive a copy.

**Old Business**  Nothing new

**New Business**  – Nothing New

NEXT TELECONFERENCE:  
Wednesday, June 19, 2019  
12:00 Noon Eastern Time

**List of Exec committee and committee chairs**

Elected Members

- **Chair**, Dawn Mason
- **Chair-Elect**, Diane Schmidt
- Immediate **Past-Chair** (Nominations and Awards), Arlene Garrison
- **Treasurer** (2018-2019), Mick Hurrey
- **Secretary** (2019-2020), Thomas Colacot
- **Councilor** (2018-2020), Janet Bryant
- **Alternate Councilor** (2018-2020), Carol Duane

Appointed Members

- **Communication**, Matthew Grandbois
- **Membership**, Lissa Dulany
- **Program Chair**, Anne DeMasi, LANXESS
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Non-voting

- MMPG rep, Anne DeMasi, LANXESS
- Carol Duane, Regional Meetings chair
- Diane Schmidt, Communications committee and 2019 chair-elect