



## Executive Committee Teleconference Agenda

Wednesday, 2019 June 19

12:00 noon (Eastern Time)

**CALL IN AT (605)-313-5086**  
**PASSCODE: 2468324#**

**Number Used for the Call: (605)-313-5086, passcode 2468324**

**Attendees:** Dawn Mason (Chair), Thomas Colacot (Secretary), Mick Hurrey (Treasurer), Carol Duane (Alternate Councilor & Regional Meeting Coordinator), Arlene Garrison (Past-Chair), Lissa Dulany, Anne DeMasi, Lisa Balbes

**Absent:** Diane, Janet, Matt

**Dawn Mason chaired meeting.**

**Secretary** (Thomas Colacot): Approval of minutes from May moved by Mick and seconded by Arlene; approved unanimously. Secretary emailed the copy to Lisa to post the final report.

**Treasurer** (Mick Hurrey) Received two payment from ACS- April councilor reimbursement for \$1552, Got \$7500 from Innovative project strategic planning- money in the bank. The check for Carol was sent for the SCERM. M-3 conf 2020 – restricted funds will be utilized – it won't impact our funds – speaker reimbursement (registration needs to be sent with an expense report per request of Dawn)

**Past-Chair** (Arlene Garrison): Operations handbook? Nothing new. Record retention (Dawn) needs to be implemented in the operation handbook. Corrected division report card – deferred until July.

**Chair** (Dawn Mason): Strategic planning retreat planning going well. Chair proposed the Mission and vision statement as below based on the email consensuses.

- Mission: Lead and foster the community involved in the management and business aspects of the chemical enterprise.
- Vision: Transforming the business & management of chemistry to improve the world.

Agreed upon the mission and vision statement as the final version by the committee as the final version.

- Audit update – report completed and submitted and approved unanimously Mick abstained from vote.
- Annual Business Meeting in San Diego is finalized to be Aug. 27<sup>th</sup> 5:30 pm.



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- Co-program chair future thoughts: one for spring & one for fall
- BMGT work space set up progress?
- Annual report draft, commentary? – any comments – great practice – by next week it will be updated.

○

**Chair-Elect** (Diane Schmidt) – Diane was absent

BMGT programming (Anne)

- San Diego: 4 symposia: CAN – Sun PM, LDS 10 yr. – Mon PM, University-Industry Relationships Tues PM, Business of Water with I&EC, SCHB – Mon AM & PM
  - Communication plan for attendance
  - Things are moving along. The locations are published. Advertisement is needed
- 2020 Program Plans (Janet)
  - Fall 2020 MPPG plans (Janet) – did not catch up with Janet (absent).
  - Location and lunch etc for retreat need to be found out.

Regional Meetings (Carol Duane): Changed the agenda bit for Carol to speak. 100 people attended Joe DeSimone's CERM Bill. Alison's NORM BILL Talk went very well – inspirational. Both BILL talks were video recorded and are in post production. 2021 planning for the meeting needs to begin now. Carol will ask ACS for continued video support. Matt did a great job with the Promos!

Communications (Matthew Grandbois) – Matt was absent

Membership (Lissa Dulany) – streamline membership campaign after the strategic planning retreat.

Councilor (Janet Bryant) – Janet was absent

- Councilor's report

Old Business

New Business

**NEXT TELECONFERENCE:**

**Wednesday, July 17, 2019**

**12:00 Noon Eastern Time**

***List of Exec committee and committee chairs***



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Elected Members

- [Chair](#), Dawn Mason
- [Chair-Elect](#), Diane Schmidt
- Immediate [Past-Chair](#) (Nominations and Awards), Arlene Garrison
- [Treasurer](#) (2018-2019), Mick Hurrey
- [Secretary](#) (2019-2020), Thomas Colacot
- [Councilor](#) (2018-2020), Janet Bryant
- [Alternate Councilor](#) (2018-2020), Carol Duane

Appointed Members

- [Communication](#), Matthew Grandbois
- [Membership](#), Lissa Dulany
- [Program Chair](#), Anne DeMasi, LANXESS

Non-voting

- MMPG rep, Anne DeMasi, LANXESS
- [Carol Duane](#), Regional Meetings chair
- Diane Schmidt, Communications committee and 2019 chair-elect