



Executive Committee Teleconference Reports
Wednesday, 2020 January 15
12:00 noon (Eastern Time)

Diane took over as the new chair and chaired the first meeting of 2020. Based on the roll call:

Present: Diane, Matt, Mick, Lisa, Anne, Janet, Dawn, Lissa D

Absent: Thomas

Secretary (Thomas Colacot) (3 min.)

Absent due to his travel to Indian educational institutions with 2005 Nobel laureate Grubbs and to organize a conference: International Conference on Emerging Trends in Catalysis with Vellore institute of Technology and RSC.

Treasurer's Report – Mick Hurrey (5 min)

Only one activity: clearing of check from ACS

Starting balance: \$93K, so good shape from cash flow perspective.

Spend ~\$4K in 2019

Need an Audit Committee to be appointed by the Chair.

Ask Arlene? – can't have somebody that received reimbursements, so this would work well.

ACTION: Diane to contact Arlene. Arlene can get additional support.

2020 Expectations: large input will come for M3 conference so it will go right back out.

Assumed same dues payments

Expenses: ~\$5K assumption for Regional meetings. \$2K for National. Whalen in Fall. Website redesign. Normal Councilor expenses.

Budget currently planning for an overage, but the actual numbers from M3 conference is still pending.

Wait to approve offline if ok with the EC.

ACTION: Mick to make a motion offline within 2 weeks. EC to vote via email. Budget to be finalized Jan 24.

ACTION: Janet and Anne to discuss the membership contribution.

Past-Chair Report – Dawn Mason

Nothing heard back from Annual Report other than Arlene's changes that were incorporated.

Report has not been reviewed by Councilor, so need to wait until this is done prior to submission.

ACTION: Dawn is sending out again (this will be third time) for comments/review.

ACTION: Dawn to send Janet the recent version to be reviewed ASAP.

Feb 19 is next EC meeting.

Current Chair needs to approve final version in FORMS. ACTION: Dawn to send links and instructions to Diane (Janet can help).

Any self-nomination for Chemluminary awards?



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2019 Regional Meetings BILL Talks (best use of IPG or best service to members)
Motion to nominate BILL talks (Carol Duane); 2nd (Janet) – Unanimous Approval
ACTION: Janet to work with Carol/Dawn to have this part of the annual report.

Open Offices for 2020 Elections

1. Chair-Elect
2. Councilor – need discussion in coming months
3. Alternate Councilor
4. Secretary
5. Fellows Nominations

Need them in soon. They are due April 1 through the Awards Committee

Need to look at the membership roster.

It is a very thorough process.

ACTION: Need to look through membership list and provide nominations to Dawn before February EC meeting.

ACTION: Jim to send out email to roster as Call for ACS Fellows.

BMGT can submit up to 2 nominations.

Operations Manual Review Process

All commentary has been sent to Dawn as track changes.

Options for a Member-At-Large, so do we need to leave it in or fill the position?

It is a good way to get new blood and folks involved.

Bylaws and Operations Manual are out of sync, so we would need to start to adjust.

We will leave in OM and then update in Bylaws

New Board Chemluminary Award

New ChemLum announced in the Councilor Bulletin. Aimed to support activities that highlight ACS Change drivers or encourage strategic planning. Activities should have concrete new or modified programs and events that have had significant impact. Can include outreach. Doesn't require formal SPR.

Open to all local sections, technical divisions, and international chemical science chapters.

We could package BILL Talk for this as well.

ACTION: other chemluminary team members (carol/janet/dawn/anne) will work to package appropriately.

Chair Report – Diane Schmidt

Approval of the 2020 Standing Committee Chairs

All have confirmed their agreement to serve. Listed in the minutes.

MPPG Rep is currently Anne Demasi.



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ACTION: Fix MPPG acronym in the minutes.

Motion to approve the approved members recommendation (Janet); 2nd motion (Diane)
Unanimously approved.

Welcome Letter for Website/email

Posted on the website & put through the email system.

Confirmed LDI participation

Chair-Elect Report – Matt Grandbois

Kavli 2020

First ever industrial chemist was selected. BMGT was the primary nominator in collaboration with CA.

Bryan Barton, DuPont Electronics & Imaging

Great alignment with Fall ACS National Meeting theme

Communication Plan

Joe DeSimone (past Whalen)

Past Whalens

Thanks PROF colleagues that shared this best practice. Special thank you to Natalie LaFranzo for sharing best practice

ACTION: respond to Matt/Jim in regards to proposed topic/timing for BMGT communications.

ACTION: Submit any other possible nominees to Matt/Jim

Programming Report – Anne DeMasi

Philly

Primary program: Chemical Angels Network

Industry Member Programs Networking Reception

Wine tasting on Monday evening. Russ Pfifer organized– CHAS/SCHB/BMGT

It would be good to support for \$500 so we could advertise to members.

Motion to support the Russ Pfifer event with \$500. 2nd Diane. Unanimous Approval

ACTION: Janet to communicate with Mick, Jim/Matt for communications.

Nominal co-sponsorships for a couple of different events.

San Francisco

Heroes in Chemistry Symposium in SF

7 confirmed speakers already

Intermingling heroes of past with heroes of the future

Integrate C&EN Talented 12

Lots of other items for SF that we can co-sponsor

MPPG has 19 programs and finalizing funding soon.

ACTION: Janet and Anne to work on \$500 funding support form.

Remember Annual Report at end of the year, so please continue to document all events and programs so it will make it easier.



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Regional Meetings – Diane (in place of Carol's absence)

Carol submitted written report.

Developing a sustainable funding model (possible corporate sponsor) to continue to provide the BILL talks in every other year (alternate with Whalen)

2021 Regional Meeting target is being selected now.

BMGT received a CA grant to establish permanent repository. Now on website, but need to be more visible. Opportunity to highlight as distinct member benefit. Carbon 2019 company of the year (something to highlight)

COMM to flag news for the Company of the Year. Include a link to his talk.

Other meeting considerations. Open to other program to consider. Contact Carol & Judy Cohen.

Feedback and input welcome.

Recommendation to submit BILL Talks for ChemLuminary awards.

Comment

Revamping the website, so this can be something we can incorporate.

Chair appreciates the submission of written report prior to meeting, so if absent in future please submit report prior to the meeting.

Communications – Jim Tung

Website design to be going forward.

Sharon Betterton provided competitive proposal for new website. \$2000 quote is fairly competitive.

Use of dynamic images may be appealing.

MOTION: Approve website design fund allocation (Janet). Diane 2nd.

Unanimous approval

Strategic Plan Document

Make an infographic or visual representation of the Strategic Plan

ACTION: Matt to work the Comm team to put together

Incorporation of the BMGT Tri-Fold document

ACTION Lissa to work on this based on strategic retreat

Membership

QR Code – put into brochure

Think about ways to use it better in 2020. Would be good to track...

New Business

Division Row information? Nobody has received any communication so far

ACTION: Janet to investigate at LDI and then report back to the group

Webmaster Report - Lisa

All officers updated Jan 1

Diane's message is up and running.

Councilor's Report - Janet



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Haven't gotten agenda yet for Spring 2020

Old Business

Bylaws Review - Janet

Streamlined documents passed overwhelmingly at Fall 2019

BMGT is officially in compliance due to the review time window, but there are a couple things we should consider updating.

ACTION: Janet to submit a red-line version of bylaws prior to Feb EC for review and vote.

IPG Ideas

Heroes of Chemistry support – not full amount, but lower around \$5K.

MOTION: BMGT to submit IPG for HoC program in Fall (Janet). 2nd (Jim).

Unanimously approved

Records Retention – Janet

Work on Private “stash site” for internal documents.

ACTION: Arlene is working on this, but will have something ready by February.

Succession Planning - Diane

New blood is always good. If you have any people that you think would be good additions, please contact Diane.

ACTION: Get names to Dawn for the election slate.

New Business

Online – Jim

defer to February 2020

SPR Reports – Diane

ACTION: Strategic/Project Owners need to submit reports to Diane prior to February 2020.

Meeting duration

Kept to 60 minutes. 😊

Regional Meetings Program Chair Report: January 15, 2020

1. We will be developing a sustainable funding model (perhaps a corporate sponsor?) to continue to provide the highly successful BILL talks at Regional meetings, every other year – alternating with the Whalen Awards.
 - a. Costs are for sponsoring the BILL talk event and the video recording and production.
 - b. The 2021 regional meeting to target and begin building the connections will be selected.



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2. BMGT received a grant from CA last year to establish a permanent repository for the BILL talks – decision on implementation TBD.
 - a. The BILL talks are currently accessible via our website but not highly visible as a unique member benefit
 - b. Opportunity to highlight our BILL talks as a distinct member benefit: our BILL Talk speaker Joe DeSimone's company Carbon was named ACS 2019 company of the year. I suggest the Communications committee flag the CEN, LinkedIn and other notices with a congratulatory message and a note that Joe was a 2019 BILL talk presenter and provide the link to his talk.
3. Other regional meeting program considerations?
 - a. Other program activities to consider from the Program committee?
4. Feedback and input welcome.
5. Recommend submitting the 2019 regional meeting BILL Talks (NORM and CERM) for the ChemLuminary award - Request for action

NEXT TELECONFERENCE:
Wednesday, February 19, 2020
12:00 Noon Eastern Time

List of Exec committee and committee chairs

Elected Members

- [Chair](#), Dawn Mason
- [Chair-Elect](#), Diane Schmidt
- Immediate [Past-Chair](#) (Nominations and Awards), Arlene Garrison
- [Treasurer](#) (2018-2019), Mick Hurrey
- [Secretary](#) (2019-2020), Thomas Colacot
- [Councilor](#) (2018-2020), Janet Bryant



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- [Alternate Councilor](#) (2018-2020), Carol Duane

Appointed Members

- [Communication](#), Matthew Grandbois
 - Jim Tung
- [Membership](#), Lissa Dulany
- [Program Chair](#), Anne DeMasi, LANXESS
 - Judy Cohen

Non-voting

- MMPG rep, Anne DeMasi, LANXESS
- [Carol Duane](#), Regional Meetings chair
- Diane Schmidt, Communications committee and 2019 chair-elect

Elevator Speech:

Version 5

The Division of Business Development & Management focuses on the business of chemistry. We differentiate ourselves from other ACS divisions by focusing on organizing programs in areas such as sales & marketing, finance, product development, employee relations, quality systems, public relations, plant management and distribution to strengthen the overall business of chemistry. Our strategy is to collaborate with ACS committees such as Corporate Associates, International Activities and the Committee on Science to deliver programs at National, Regional, and Local Section meetings. Bottom line is that we are always eager to work with others in the Society to develop programming and promote issues related to chemistry and WE MEAN BUSINESS.

Version 6 (official)

BMGT is about the business of chemistry. We focus on the essentials that actualize chemistry's solutions – like management, safety, regulations, sales and marketing – everything inside and outside the laboratory that develops and produces products that improve our lives and make the world better.