



Executive Committee Teleconference Report
Wednesday, 20 May 2020
12:00 noon (Eastern Time)

Diane Schmidt, chaired meeting with the aid of Zoom for the first time. It worked out very well.

Present: Thomas Colacot, Diane Schmidt, Dawn Mason, Jim Skineer, Janet, Chanda, Jim Tung (Zoom Manager), Matt Grandbois, Chanda Klinker, Anne DeMase, Lisa Balbes.

Absent: Carol Duane, Mick Hurrey

- **Secretary (Thomas Colacot) (3 min.)**
 - Although Thomas was bit late a motion to approve minutes by Diane seconded by Matt to approve the April EC meeting report with unanimous consensus. Lisa Balbes was requested to post the report.
- **Treasurer: (Mick Hurrey) (5 min.)**
 - Revised Budget
 - 2019 Audit [report attached] –completed
 - Audit Committee was: Arlene Garrison, Barry Streusand and Lissa Dulany
- **Past-Chair/Awards Chair (Dawn Mason) (5 min.)**
 - Contact Dawn with nominees for the open offices for 2020 Fall election - Open offices are: Chair-Elect, Councilor, Alt. Councilor, Secretary, Member-at-Large
- **Chair (Diane Schmidt) (5 min.)**
 - Congratulated all Candidates for the Fall 2020 National Elections
 - Election Guidelines from Flint Lewis – sent May 12 to BMGT Leaders
 - H.N. Cheng Symposia co-sponsorship request was approved by the committee based on Janet's motion followed by the seconding of Thomas.
 - BMGT Reps on DAC programming calls-Anne, Matt, Carol, Diane
 - Zoom Account created via ACS with Jim Tung as BMGT Account Manager was tested to be an effective tool.
 - In Memorium for past BMGT Communications Chair -Tony Noce [see website] Thanked Matt and Jim for putting this together
 - Next BMGT meeting: **June 17 at 12 Noon ET by Zoom**
 - SPR Implementation Plan Status: See attached summary sheet
- **Chair-Elect (Matt Grandbois) (5min)**
 - *IPG Grant Status & SF Planning* – Held initial planning meeting on April 28 to identify project leaders for three main components of IPG: SCHB Booth Sponsorships (Jamie Schwarzbach); Enhanced Industry Networking Reception (Anne DeMasi), and "Technology Commercialization Workshop" (tentatively Chanda Klinker). Targeting San Antonio meeting for implementation as a deviation from initial plan due to concerns for in-person meetings in San Francisco. Next Steps: Confirm Workshop plan and touch-base in June regarding planning for all project leaders.



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- *Long-Term Programming Brainstorm* – Held on April 27. Meeting HIGHLY successful as main ideas generated. Meeting materials were circulated to EC following meeting. Next Steps: Consolidate and develop plan based on input and alignment with strategic plan.
- *Workshop on Commercialization of Technology 2021* – No update. Next Steps: confirm project leadership and start contacting potential leads for content providers.

➤ **BMGT programming (Anne DeMasi) (10 min.)**

- 2020 Program Plans
 - Fall 2020 MPPG plans (Janet)
 - Fall 2020 Heroes of Chemistry Symposium (Anne) is in good shape. Contacted 5 companies.
 - Fall 2020 BMGT F2F Business meeting in SF - Face to face business meeting is proposed after Heros of Chemistry on Sunday afternoon by Ann
 - PROF Co-sponsorship request

➤ **Regional Meetings (Carol Duane) (5 min.) – Absent – see 3 attached documents**

- In lieu of in person report, a written report is submitted.
- Updated BILL Talk proposal document and MOU template are also attached.

➤ **Councilor (Janet Bryant) (5 min.)**

- NORM moved to 2021

➤ **Communications (Jim Tung) (5 min.)**

- Termination of ACS e-mail service/migration to MailChimp
- Status of updated website/request for additions/corrections

➤ **Membership (Lissa Dulany and Chanda Klinker) (5 min.)**

- Update of Membership Recruitment Tri-fold

➤ **Webmaster (Lisa Balbes) (5 min.)**

Old Business

- By-laws review – Janet (10 min.)
- Records retention policy – Janet

New Business

Suggested a career progression webinar by Thomas to attract industrial chemists to think about career progression from bench to business.



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NEXT TELECONFERENCE:
Wednesday, 17 June 2020
12:00 Noon Eastern Time

List of Exec committee and committee chairs

Elected Members

- [Chair](#), Diane Schmidt
- [Chair-Elect](#), Matt Grandbois
- Immediate [Past-Chair](#) (Nominations and Awards), Dawn Mason
- [Treasurer](#) (2018-2020), Mick Hurrey
- [Secretary](#) (2019-2020), Thomas Colacot
- [Councilor](#) (2018-2020), Janet Bryant
- [Alternate Councilor](#) (2018-2020), Carol Duane

Appointed Members

- [Communications and Zoom Account Manager](#), Jim Tung
- [Membership](#), Lissa Dulany and Chanda Klinker
- [Program Chair](#), Anne DeMasi, Livent
- [Member-at-Large](#), Jamie Schwarzbach
- [CIEC](#), Anne DeMasi and Janet Bryant

Non-voting

- MPPG rep, Anne DeMasi, Livent
- [Carol Duane](#), Regional Meetings chair
 - Judy Cohen
- Matt Grandbois, Communications Committee and 2021 chair-elect
- Janet Bryant, BMGT Liaison to SCHB
- Jim Skinner, SCHB Liaison to BMGT



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Elevator Speech:

Version 5

The Division of Business Development & Management focuses on the business of chemistry. We differentiate ourselves from other ACS divisions by focusing on organizing programs in areas such as sales & marketing, finance, product development, employee relations, quality systems, public relations, plant management and distribution to strengthen the overall business of chemistry. Our strategy is to collaborate with ACS committees such as Corporate Associates, International Activities and the Committee on Science to deliver programs at National, Regional, and Local Section meetings. Bottom line is that we are always eager to work with others in the Society to develop programming and promote issues related to chemistry and WE MEAN BUSINESS.

Version 6

BMGT is about the business of chemistry. We focus on the essentials that actualize chemistry's solutions - like management, safety, regulations, sales and marketing - everything inside and outside the laboratory that develops and produces products that improve our lives and make the world better.