



## Executive Committee Teleconference Meeting Report

### Wednesday, 16 September 2020

### 12:00 noon (Eastern Time)

Diane G. Schmidt, chaired the meeting.

**Attendees:** Diane Schmidt, Matt Grandbois, Lissa Dulany, Chanda Klinker, Mick Hurrey, Dawn Mason, Janet Bryant (technical issues to hear), Anne DeMasi, Thomas Colacot, Carol Duane, Jim Tung

- **Secretary (Thomas Colacot) (3 min.)**
  - Mick made a motion to approve minutes from July, seconded by Matt. The report was unanimously approved. Jim agreed to post it on the website in a timely fashion.
- **Treasurer: (Mick Hurrey) (5 min.)**
  - General Accounting Update
  - Fall 2020 BMGT IPG submitted July 2020 –status [Mick]
  - Spring 2020 BMGT IPG – approved and implemented - status [Matt – **please add your comments** ]
- **Past-Chair/Awards Chair (Dawn Mason) (2 min.) – Dawn: **Please add your comments****
  - Whalen Award Update [Matt] – the potential to award the Whalen every year was discussed. There are finances available, but there is concern about the fact that we do the BILL talks in non-Whalen years. Thoughts included having the BILL Talks be an award, but the speakers are purposefully chosen for a combination of career and presentation abilities. No final decision was made.
  - Potential Dr. Nina I McClelland Award [Past President & CEO of NSF International; Past Chair ACS Green Chemistry Board; Past ACS Chair of Board of Directors]; Note: national ACS and ACS Green Chemistry Institute are also looking into named award and funding [Diane] BMGT will wait to see what happens with the potential other sponsors.
  - Contact Dawn with nominees for the open offices for 2020 Fall election - Open offices are: Chair-Elect, Councilor, Alt. Councilor, Secretary, Member-at-Large
  - Vishnu Follow-up - Complete
- **Chair (Diane Schmidt) (5 min.) – Diane: **please add your comments; Diane's comments added 10-5-2020****
  - Welcome Tiffany Hoerter - Guest
  - Re-energizing the SPR – volunteers for off-line committee needed [report at Oct. or Nov. EC Zoom meeting]
  - Updated and final Operations Handbook approval by EC December 2020-call for updates to Officers and Standing Committee Chairs sent 9-9-2020
  - ComSci nomination – October 9 nomination is due; Thomas expressed interest and EC approved with Carol's motion and seconded by Matt; Thomas' nomination was unanimously approved and will be submitted..



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- National Awards call for nominations. November 1 deadline
- Diane will serve as Moderator and Jim Skinner as the Presenter on the following 2 Webinars for ACS members:
  - Wed. 10/28/2020 from 1-3pm ET (Live Broadcast 2-3pm ET) "Starting a Company" - How to Develop a Business Plan"
  - Thurs. 11/5/2020 from 1-3pm ET (Live Broadcast 2-3pm ET) "Starting a Company: Where Do You Get Funding?"
  - Sponsors for preceding 2 Webinars are BMGT, SCHB and President-Elect H.N. Cheng; ACS Webinars Staff will handle the Publicity
- BMGT is a co-sponsor with IMP [Industry Member Programs] of the annual Chemistry & the Economy Webinar. The next webinar is set for November 12. ACS Webinars Staff will handle the Publicity
- 2020 Annual Meeting *Draft* Agenda-discussion (draft attached)
- Date of 2020 Annual Meeting via Zoom-Wednesday, September 30 proposed date
- *Cyber Security Workshop virtual* – EXPO workshops was available on-demand August 17 thru Aug 28, 24/7. Metrics on the workshop are expected to be available by the October 21 EC meeting
- Next BMGT EC meeting: **October 21 at 12 Noon ET**
- SPR Implementation Plan Status: See BMGT webpage

#### ➤ Chair-Elect (Matt Grandbois) (5min)

- **Election Logistics/timing to include:**

- **Elections Logistics/timing:** 2020 BMGT election will be held via Survey Monkey and personalized links will be sent to active BMGT members to validate their ballot and maintain anonymity as the secretary Thomas has a conflict of interest. Election will be held from September 21-October 2<sup>nd</sup> with the results to be disseminated to the EC during the October 2020 Executive meeting and to the greater Membership after that. Thomas will certify the results and send it to ACS before Dec 1<sup>st</sup>, 2020.

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- **I4C Program Development:** Carol Duane and Matt Grandbois have socialized our Divisional program aimed at removing institutional barriers for underrepresented minorities to pursue careers in chemical management with numerous stakeholders. A pilot proposal has been shared with the Executive Committee for \$10,000 and approved with motion by Mick and seconded by Carol.



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- **Technology Commercialization Workshop:** Significant progress has been made in developing scope with several speakers lined up, but timing is still of question so that we can effectively implement this as part of the 2021 BMGT Programming.
  - **Long-Term Divisional Programming:** Concluded development of long-term programming proposal included in meeting items for consideration by the Executive Committee. Further explanation and discussion to be handled during Programming Chair report.
  - **Discussion on BMGT Whalen Award Frequency** – Our only sole-sponsored Divisional award is offered on a biannual frequency that was established back when we were also financially responsible for a portion of the National ACS Award for Industrial Chemistry, but as I&EC took this over several years ago our financial burden for these awards is not as large as it previous was and may allow us for offering the Whalen award on an annual frequency as a way to build up our Divisional brand and our industrial colleagues involved in chemical management. We do not have a shortage of deserving candidates and if the financial considerations are appropriate.
  - **Action Item:** Make the Whalen Award and annual Award. No firm decision has been taken based on the long discussion.
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- **BMGT programming (Anne DeMasi) (10 min.)**
    - 2020 SF virtual Program Debrief with metrics
    - 2021 BMGT Programming
      - Outcomes-Aug. 28 DAC 2021 Programming Zoom call [Janet/Anne/Matt/Jamie]
  - **Regional Meetings (Carol Duane) (5 min.)**
    - Status of MARM2021 BILL talk proposal -- \$ 1000 funding option is if the meeting goes virtual. Judy Cohen will contact MARM organizers.
    - RMRM2021 – ideas for regional meeting programming requested.
  - **Councilor (Janet Bryant) (5 min.)**
    - Councilor's report – Could not hear due to technical difficulties
  - **Communications (Jim Tung) (5 min.)**
    - Communication of call for national awards nominations
    - Communications plan for 2020 Whalen Award recipient - Dr. A.N. Sreeram including C&EN
    - Publicity for BMGT Annual Meeting by Zoom
  - **Membership (Lissa Dulany and Chanda Klinker) (5 min.)**
    - Update on Membership Recruitment



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➤ **Webmaster (Lisa Balbes) (5 min.) Absent**

**Old Business**

- By-laws review – Janet (10 min.)
- Records retention policy – Janet

**New Business**

Co sponsoring the ACS webinar on Chemistry & xxxxx on Nov 12, 2020, also webinar on How to develop a business plan (October 21 st).

**NEXT ZOOM CONFERENCE:**  
**Wednesday, 21 October 2020**  
**12:00 Noon Eastern Time**

***List of Exec committee and committee chairs***

Elected Members

- [Chair](#), Diane G. Schmidt
- [Chair-Elect](#), Matt Grandbois
- Immediate [Past-Chair](#) (Nominations and Awards), Dawn Mason
- [Treasurer](#) (2018-2020), Mick Hurrey
- [Secretary](#) (2019-2020), Thomas Colacot
- [Councilor](#) (2018-2020), Janet Bryant
- [Alternate Councilor](#) (2018-2020), Carol Duane

Appointed Members

- [Communications and Zoom Account Manager](#), Jim Tung
- [Membership](#), Lissa Dulany and Chanda Klinker
- [Program Chair](#), Anne DeMasi, Livent
- [Member-at-Large](#), Jamie Schwarzbach
- [CIEC](#), Anne DeMasi and Janet Bryant



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Non-voting

- MPPG rep, Anne DeMasi, Livent
- [Carol Duane](#), Regional Meetings chair
  - Judy Cohen
- Matt Grandbois, Communications Committee and 2021 chair-elect
- Janet Bryant, BMGT Liaison to SCHB
- Jim Skinner, SCHB Liaison to BMGT

Elevator Speech:

Version 5

The Division of Business Development & Management focuses on the business of chemistry. We differentiate ourselves from other ACS divisions by focusing on organizing programs in areas such as sales & marketing, finance, product development, employee relations, quality systems, public relations, plant management and distribution to strengthen the overall business of chemistry. Our strategy is to collaborate with ACS committees such as Corporate Associates, International Activities and the Committee on Science to deliver programs at National, Regional, and Local Section meetings. Bottom line is that we are always eager to work with others in the Society to develop programming and promote issues related to chemistry and WE MEAN BUSINESS.

Version 6

BMGT is about the business of chemistry. We focus on the essentials that actualize chemistry's solutions - like management, safety, regulations, sales and marketing - everything inside and outside the laboratory that develops and produces products that improve our lives and make the world better.