



Executive Committee Minutes
Wednesday, 16 December 2020
12:00 noon (Eastern Time)
Website: <https://bmgmt.org/>

Diane G. Schmidt, chaired the meeting. Diane opened the meeting by thanking the outgoing 2020 officers and committee chairs, and welcoming the 2021 newly elected officers and committee chairs.

Present: Diane Schmidt, Matt Grandbois, Dawn Mason, Thomas Colacot, Carol Duane, Anne DeMasi, Mick Hurrey, Janet Bryant, Jim Tung, Chanda Klinker, Judy Cohen, Jamie Schwarzbach, Chanda Klinker

➤ **Secretary (Thomas Colacot) (5 min.)**

- The election results were certified and submitted to ACS, who acknowledged the receipt of the email.
- The minutes from 18 November EC meeting was unanimously approved by a Motion by Dawn, seconded by Matt.

➤ **Treasurer: (Mick Hurrey) (5 min.)**

- General Accounting Update: Nothing new or outstanding. Current balance \$115,554.34. End of year report will be done by Jan 2021 meeting, but spending was lower than expected because of pandemic.
- With a Motion by Matt, seconding by Thomas the 2021 BMGT Budget was approved. There was discussion initiated by Carol about a cash prize associated with the winning of ChemLuminary Award. Subsequently Diane emailed Felicia Dixon and Tiffany Williams of ACS Award unit to get a confirmation about this.
- Fall 2020 BMGT IPG update - No update this month [Mick]
- DAC Listening call on Division Allocations-Options were presented for comment (Diane, Carol, Thomas, Janet) **Action:** Janet agreed to summarize the EC input and communicate it to DAC on behalf of BMGT.

➤ **Past-Chair/Awards Chair (Dawn Mason) (2 min.)**

- Congratulations for BMGT being the WINNER of the ChemLuminary Award for the category - Most Unique Project as Funded by a Division Innovative Project Grant
 - BMGT Project that won is "Regional Expansion of ACS Leadership Chats BILL Talks"
 - Thanks to all involved in this successful project!!!
- The EC Congratulated our very own Janet Bryant who received the ACS Volunteer Service Award at the ChemLuminary celebration on December 9 and her speech during



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the occasion. The video recording of the event was forwarded to the EC members by Thomas based on the email mail from Tiffany Williams.

- Provided a Status on the 2020 Whalen Award presentation to Dr. Sreeram of Dow.

- **Chair (Diane Schmidt) (5 min.)**
 - Updated and final **Operations Handbook** was approved unanimously with motion by Janet, seconded by Matt. Diane suggested Thomas and Mick to give a “plug” during the leadership meeting about our handbook and its adaptation to other two divisions.
 - The **2020 BMGT Annual report** will be submitted in the new system. Any EC members who do not already have access, please send Diane your email and ACS member number so national may grant you access to fill in your part of the Annual Report.
 - **Target timing** to approve the 2020 Annual Report is at the **January 2021 EC meeting**, Once approved, Diane will submit the report to national ACS so we can receive our 2021 Division allotment.
 - **Invitation to continue partnering with ACS Member Insurance on webinars in 2021.** Note: Recall that, BMGT co-sponsored the successful webinar on CyberSecurity at the SF EXPO Fall 2020. **Action:** The EC indicated by consensus it is open to continuing ro co-sponsoring webinars with the ACS Member Insurance Group.

- **WEBINARS** [<https://www.acs.org/content/acs/en/acs-webinars.html> free and registrants do not have to be and ACS member]:
 - Metrics, links to the webinars and feedback slides on the October 28 and November 12 webinars were emailed by Diane to the EC on 11/17/2020.
 - TOTAL Number of Persons requesting more information on BMGT from the October 28, November 12 and December 1 webinars = 413 Note: The contact information was sent to the Membership Committee for follow-up. Most of the requests were from academia.
 - Invitation slide to join BMGT presented during the webinars is attached.
 - Jim Skinner served as the Presenter and Diane Schmidt as the Moderator on the following Webinar for ACS members and non-ACS member individuals. Registration flyers are attached and were posted on the website plus email blast to members.
 - Special thanks to Jim Skinner for preparing both Webinar presentation and presenting the slide deck. Webinar Part 1 was presented on October 28 and Part 2 on December 1st.
 - Tuesday 12/1/2020 from 1-3pm ET (Live Broadcast 2-3pm ET) “Starting a Company: Where Do You Get Funding?”



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- *Sponsors* for preceding Webinar are BMGT, SCHB, Corporation Associates, IMP, Committee on Technician Affairs and President-Elect H.N. Cheng
- *List of 155 persons requesting more information on BMGT from the December 1 webinar was sent to Lissa and Chanda BMGT Membership Co-Chairs to follow-up.*
- **Access to ACS webinars after they have occurred:** The unedited recording are available to registrants for 24 hours after the broadcast. After that the recording will be removed, edited, and posted to the ACS Webinars Library as soon as possible.
- **The Corporation Associates Industrial Safety Forum and DCHAS** symposium with BMGT as a nominal co-sponsor will be held in **Atlanta 2021..** The Symposium is entitled: “Moving forward: Lessons learned from pandemics, extreme weather events, fire storms and more”. **Action:** Diane will suggest Mike Abrams of Arkema and R.J. Wolchik of Strem Chemical as speakers.
- **Papers are requested from BMGT** for the aforementioned symposium to be held at Atlanta in 2021.
- .Next BMGT EC meeting: **January 20 at 12 Noon to 1:30pm ET**
- SPR Implementation Plan Dashboard Status: See BMGT webpage: <https://bmgt.org/>
- **Chair Elect, Matt Grandbois (5 min)**
- **I4C Program**
 - Worked with Jim Tung and web designer to create informational web page (www.bmgt.org/mentoring-program/) that is live and connected to the BMGT website. Worked with a couple ACS stakeholders to finalized wording on flier and website. Distributed fliers to network.
- **Technology Commercialization Workshop**
 - Finalized description with 2021 BMGT Program Chair for inclusion in MAPS. With change in formatting, we are adjusting format and scope to match the session allotted to BMGT during Spring Virtual Meeting.
- **2021 Planning**
 - Doodle poll indicates that sticking to traditional meeting time works for monthly EXEC COM. First meeting of year planned for Wednesday, January 20th 12:00pm-1:30pm EST.
- **National Meeting Programming** (Anne DeMasi/Janet Bryant for 2020; Jamie Schwarzbach 2021)
- **Regional Meetings (Carol Duane) (5 min.)**
 - Status of MARM2021 BILL talk proposal



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- RMRM2021 – ideas for regional meeting programming
- **Councilor (Janet Bryant) (5 min.)**
 - Councilor's report
- **Communications/Webmaster/Zoom Manager (Jim Tung) (5 min.)**
 - Communications plan for 2020 Whalen Award recipient - Dr. A.N. Sreeram including C&EN
 - Communication of election results to the BMGT Membership
- **Membership (Lissa Dulany and Chanda Klinker) (5 min.)**
 - Update on Membership Recruitment

Old Business

- By-laws review – Janet (10 min.)
- Records retention policy – Janet

New Business

Happy Holidays to all and a Happy, Healthy and Prosperous New Year!!!

The meeting was adjourned by consensus.

NEXT ZOOM CONFERENCE:
Wednesday, 20 January 2021
12:00 Noon to 1:30pm Eastern Time

The meeting ended at 1.30 PM EST. Diane wished all the EC members Happy Holidays and a Prosperous New Year.

2020 List of Exec committee and committee chairs

Elected Members

- [Chair](#), Diane G. Schmidt
- [Chair-Elect](#), Matt Grandbois
- Immediate [Past-Chair](#) (Nominations and Awards), Dawn Mason



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- [Treasurer](#) (2018-2020), Mick Hurrey
- [Secretary](#) (2019-2020), Thomas Colacot
- [Councilor](#) (2018-2020), Janet Bryant
- [Alternate Councilor](#) (2018-2020), Carol Duane

Appointed Members

- [Communications and Zoom Account Manager](#), Jim Tung
- [Membership](#), Lissa Dulany and Chanda Klinker
- [Program Chair](#), Anne DeMasi, Livent
- [Member-at-Large](#), Jamie Schwarzbach
- [CIEC](#), Anne DeMasi and Janet Bryant

Non-voting

- MPPG rep, Anne DeMasi, Livent
- [Carol Duane](#), Regional Meetings chair
 - Judy Cohen
- Matt Grandbois, Communications Committee and 2021 chair-elect
- Janet Bryant, BMGT Liaison to SCHB
- Jim Skinner, SCHB Liaison to BMGT

Elevator Speech:

Version 5

The Division of Business Development & Management focuses on the business of chemistry. We differentiate ourselves from other ACS divisions by focusing on organizing programs in areas such as sales & marketing, finance, product development, employee relations, quality systems, public relations, plant management and distribution to strengthen the overall business of chemistry. Our strategy is to collaborate with ACS committees such as Corporate Associates, International Activities and the Committee



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on Science to deliver programs at National, Regional, and Local Section meetings. Bottom line is that we are always eager to work with others in the Society to develop programming and promote issues related to chemistry and WE MEAN BUSINESS.

Version 6

BMGT is about the business of chemistry. We focus on the essentials that actualize chemistry's solutions - like management, safety, regulations, sales and marketing - everything inside and outside the laboratory that develops and produces products that improve our lives and make the world better.